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Environmental Services
707-822-8184

Police
707-822-2428

Recreation
707-822-7091

Community Development
707-822-5955

Finance
707-822-5951

Public Works
707-822-5957

Transportation
707-822-3775

December 18, 2017

CITY OF ARCATA PROVISIONAL COMMERCIAL CANNABIS ACTIVITY PERMIT INFORMATION

To assist businesses applying for State cannabis licensing under the Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA), the City of Arcata is accepting applications for Provisional Commercial Cannabis Activity Permits, issued in advance of a Commercial Cannabis Activity Permit (CCAP).

The following must be provided or completed by the applicant to obtain a Provisional CCAP:

Complete CCAP application form, signed by the Commercial Cannabis Activity business owner and property owner.

Verification of site control (such as ownership, lease, lease or purchase option).

Business owner and key management information – provide names and addresses, and verification of the legal form of business ownership (such as corporation or sole proprietor).

All owners and employees making operational or management decisions directly affecting the business must obtain a live scan service through the City Police Department. (Required until State licenses are processed / issued under MAUCRSA).

Provide the address and Assessor's Parcel Number(s) of the location for the proposed Commercial Cannabis Activity, and the name and contact information for the property owner(s).

Provide a description of the specific MAUCRSA license type(s) the applicant has obtained or plans to obtain. Specifically document how State licensing requirements will be met.

Provide a description of proposed cannabis activity, including product type, and average production amounts for each product.

Initial Application Processing Fee (\$2,593) and Operating Permit Fee (\$4,148).

The following must also be completed by City staff upon submission of a complete application:

- Determination by the Zoning Administrator (or their designee) that the proposed use is allowable on the site.
- Determination by the City Police Department that no owner or key employee has been convicted of an offense (or is free on bail or their own recognizance pending trial or appeal), that falls under proscribed offenses (see Exhibit A to Resolution 178-23, item 8.d).

Note: All business owners who have submitted a CCAP application which fulfills all of the above requirements, but has yet to be issued a permit, are eligible to obtain a Provisional CCAP.