

CORPORATION YARD ACTIVITY DESCRIPTION**(ES)****DESCRIPTION:**

This activity is responsible for maintenance of the Corporation Yard buildings and grounds at 600 South "G" Street. It provides comprehensive maintenance and rehabilitation of the buildings and grounds of all Public Works maintenance and administrative buildings.

PROGRAM CHANGES:

None

ACCOMPLISHMENTS:

1. Improved the APD evidence storage facility.
2. Defined the area for acquisition from the State Lands Commission.
3. Improved the recycling and materials handling operations.
4. Reviewed yard for sea level rise adaptation planning.
5. Improved security of facility.

GOALS:

1. Continue to define Activity #61 in context to current plan for continued operation of General Funded activities from the current Corp Yard.
2. Develop draft facilities plan for Corp Yard buildings using the new WWTP facilities plan to guide the process.
3. Perform initial repairs/remodeling of facilities as funding allows with major emphasis on re-roof projects.
4. Improve facility appearance using internal and external crews.
5. Review gas furnaces to switch out with electric heat pumps.

BUDGET OVERVIEW

APPROPRIATIONS	Actual 2014-15	Actual 2015-16	Estimated 2016-17	Budget 2017-18
Personnel	27,191	28,010	41,591	44,993
Materials and Services	8,925	6,787	7,627	11,990
Debt Service/Lease Payments	-0-	-0-	-0-	-0-
Capital Outlay	7,334	-0-	-0-	40,000
Grant Programs	-0-	-0-	-0-	-0-
Gross Budget	43,450	34,797	49,218	96,983
Charges to Other Departments	(19,990)	(22,950)	(33,760)	(38,860)
Net Budget	<u>23,460</u>	<u>11,847</u>	<u>15,458</u>	<u>58,123</u>

FUNDING SOURCES (see descriptions in Revenue Section)

OPERATING:				
General Fund (101)	16,126	11,847	15,458	18,123
PROJECTS/CAPITAL OUTLAY:				
General Fund (101)	7,334	-0-	-0-	40,000
	<u>23,460</u>	<u>11,847</u>	<u>15,458</u>	<u>58,123</u>

PERSONNEL

Account Number	DESCRIPTION	2017/18		
		Department Proposed	Manager Proposed	Council Approved
101-50-61-50100	REGULAR SALARIES	24,754	24,754	24,754
101-50-61-50200	OVERTIME WAGES	-0-	-0-	-0-
101-50-61-50300	PART-TIME AND TEMPORARY SALARIES	-0-	-0-	-0-
101-50-61-50990	EMPLOYEE BENEFITS	20,805	20,239	20,239
TOTALS		\$45,559	\$44,993	\$44,993

POSITION TITLES			
Utilities Supervisor	0.06	0.06	0.06
Streets/Fleet Supervisor	0.06	0.06	0.06
Senior Construction Specialist	0.26	0.26	0.26
Total Full-time Equivalents	0.38	0.38	0.38

MATERIALS AND SERVICES

Account Number	DESCRIPTION	2017/18		
		Department Proposed	Manager Proposed	Council Approved
101-50-61-55400	BUILDING AND GROUNDS MAINTENANCE	1,500	5,857	5,857
101-50-61-55500	CENTRAL GARAGE CHARGES	4,531	4,531	4,531
101-50-61-55800	IT SERVICE & MAINTENANCE	1,602	1,602	1,602
TOTALS		\$7,633	\$11,990	\$11,990

CAPITAL OUTLAY

Account Number	DESCRIPTION	2017/18		
		Department Proposed	Manager Proposed	Council Approved
101-50-61-57300	BUILDINGS AND STRUCTURES	40,000	40,000	40,000
	TOTALS	\$40,000	\$40,000	\$40,000

CHARGES TO OTHER DEPARTMENTS

Account Number	DESCRIPTION	2017/18		
		Department Proposed	Manager Proposed	Council Approved
101-00-00-46990	General Administration	(36,170)	(38,860)	(38,860)
TOTALS		(\$36,170)	(\$38,860)	(\$38,860)