

CITY OF ARCATA
HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES

Approved September 26, 2012 by 3-0-2 vote

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

August 8, 2012
Wednesday, 4:00 p.m.

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

I. **ROLL CALL.** Commissioners: John Barstow, Renée Chappelle, Janette Heartwood, Jim Lowry, and Genevieve Schmidt.

STAFF: Michael Mullen, and Director Larry Oetker.

II. **ORAL COMMUNICATIONS.** NONE.

III. **CONSENT CALENDAR.**

A. July 25, 2012 Minutes were approved by the Commission with a 4-1-0 vote (Schmidt Motion, Genevieve seconded, Barstow abstained).

IV. **PUBLIC HEARINGS.**

A. Continued Projects. NONE.

B. New Projects.

1. **Presbyterian Church Historic Landmark Status Proposal, 670 11th Street, File Number 112-038-H.** Consider a request for proposed Historic Landmark status for the Arcata Presbyterian Church, located on the northeast corner of "G" and 11th Streets. Review and provide comments on the Historic Landmark Committee's recommendations regarding the property's potential eligibility for Historic Landmark (HL) status based on Arcata Land Use Code (LUC) criteria, the Historic Report, and supporting historic documentation. The applicant wishes to establish a private school at the church property as an incentive per LUC Historic Landmark status provisions, which can allow for an expanded range of land uses. Staff recommends that the HDRC provide a recommendation to the City Council regarding the property's eligibility for listing as Historic Landmark status, per Arcata LUC Section 9.53.040.

ON A MOTION MADE BY COMMISSIONER LOWRY, SECONDED BY CHAPPELLE AND A 5-0 VOICE VOTE, AND BASED ON THE PROJECT'S HISTORIC REPORT AND OTHER SUPPORTING DOCUMENTATION, THE HISTORIC AND DESIGN REVIEW COMMISSION MADE A RECOMMENDATION TO THE CITY COUNCIL THAT THE FIRST PRESBYTERIAN CHURCH OF ARCATA BE DESIGNATED AS A HISTORIC LANDMARK STRUCTURE.

V. **BUSINESS ITEMS.**

A. The HDRC reviewed the 07-25-12 project action.

B. The Commission noted the upcoming August 22, 2012 Joint Study Session with the City Council and Planning Commission. Discussion topics identified by the HDRC included infill and second unit and code enforcement of Design Review permit conditions and signage.

VI. **CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS.**

A. Staff invited Commissioners and other interested to attend the California Preservation Foundation's three webinar modules on the California Historical Building Code. Larry Oetker noted that there was outreach on CHBC series to Builders Exchange and other jurisdictions. Webinars will be held from 12:00-1:30 PM in the City Hall Council Chamber:

- i. Module 1: Tuesday, August 14, 2012. *Fire & Life Safety Requirements.*
- ii. Module 2: Tuesday, August 28, 2012. *Accessibility & Historic Buildings.*

iii. Module 3: Tuesday, September 11, 2012. Accessibility & Historic Landscapes.


- B. Action from the previous HDRC meeting was reviewed by the Commission.
- C. Staff Liaison reminded the Commission that the annual joint Study Session with the City Council and Planning Commission would start at 6:00 p.m., after this HDRC meeting.
- D. Director Larry Oetker announced the two neighborhood meetings for the Boyd Road and Shirley Boulevard proposed annexations.

VII. ADJOURNMENT – 5:02 P.M.

VIII. ATTENDANCE

	01-11-2012	01-25-2012	02-08-2012	02-22-2012	03-14-2012	03-28-2012	04-11-2012	04-25-2012	05-09-2012	05-23-2012	06-13-2012	06-27-2012	07-11-2012	07-25-2012	08-08-2012	08-22-2012	09-12-2012	09-26-2012	10-10-2012	10-24-2012	11-14-2012	11-28-2012	12-12-2012	12-26-2012
CH: John Barstow	X	*	X	X	X	*	X	X	X	X	X	X	X	O	X									
V-CH: Janette Heartwood	X	*	X	X	X	*	X	X	X	X	X	X	X	X	X									
Renée Chapelle	O	*	O	X	X	*	O	O	O	X	X	X	X	X	X									
Jim Lowry	X	*	X	X	X	*	O	X	X	X	X	X	X	X	X									
Genevieve Schmidt	X	*	X	X	X	*	X	X	X	X	X	X	X	X	X									

Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. HDRC Staff: Saskia Burnett
 X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance). Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest: 
 Saskia R. Burnett, HDRC Staff.