

CITY OF ARCATA
HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES

Approved September 26, 2012 by 3-0-2 vote

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

August 22, 2012
Wednesday, 4:00-5:30 p.m.

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

- I. **ROLL CALL.** Commissioners: Renée Chappelle, Janette Heartwood, Jim Lowry, and Genevieve Schmidt (John Barstow absent).
STAFF: Saskia Burnett, and Director Larry Oetker.
- II. **ORAL COMMUNICATIONS.** NONE.
- III. **CONSENT CALENDAR.**
 - A. **Minutes.** NONE.
- IV. **PUBLIC HEARINGS.**
 - A. **Continued Projects.** NONE.
 - B. **New Projects.**
 1. **Foodworks Building Addition, 100 Ericson Way, File Number 123-006-DR.** Project proposes a single-story addition to the City's Foodworks building, located in the Aldergrove Industrial Park. Proposed 2,760 square foot addition would consist of: a 1,680 sf walk-in cooler; 990 sf enclosed storage area; and about 90 sf corridor to provide interior and exterior access to the new spaces.

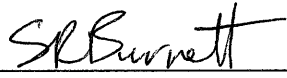
ON A MOTION MADE BY COMMISSIONER LOWRY, SECONDED BY SCHMIDT, AND A 4-0-1 VOICE VOTE (BARSTOW ABSENT), THE COMMISSION APPROVED THE PROJECT AS PRESENTED. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 123-006-DRS.
- V. **BUSINESS ITEMS.**
 - A. Review of HDRC project actions. NONE.
 - A. Staff noted that the August 22, 2012, Study Session with City Council, HDRC and Planning Commission would start at 6:00 p.m. The study session is not televised.
- VI. **CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS.**
 - A. Staff noted that the California Preservation Foundation's second webinar module would be on the California Historical Building Code, relating to Accessibility & Historic Buildings, in the City Hall Council Chamber, from 12:00-1:30 p.m. Eight people attended the first module.
 - B. Staff provided a reminder that presentation of the HDRC's Design Awards will be held shortly after the 6:00 p.m. start time of the September 5, 2012 City Council meeting.
- VII. **ADJOURNMENT - 4:35 P.M.**

VIII. ATTENDANCE.

	01-11-2012	01-25-2012	02-08-2012	02-22-2012	03-14-2012	03-28-2012	04-11-2012	04-25-2012	05-09-2012	05-23-2012	06-13-2012	06-27-2012	07-11-2012	07-25-2012	08-08-2012	08-22-2012	09-12-2012	09-26-2012	10-10-2012	10-24-2012	11-14-2012	11-28-2012	12-12-2012	12-26-2012	
CH: John Barstow	X	*	X	X	X	*	X	X	X	X	X	X	X	O	X	O	*								
V-CH: Janette Heartwood	X	*	X	X	X	*	X	X	X	X	X	X	X	X	X	X	*								
Renée Chapelle	O	*	O	X	X	*	O	O	O	X	X	X	X	X	X	X	*								
Jim Lowry	X	*	X	X	X	*	O	X	X	X	X	X	X	X	X	X	*								
Genevieve Schmidt	X	*	X	X	X	*	X	X	X	X	X	X	X	X	X	X	*								

Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. HDRC Staff: Saskia Burnett

X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance). Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest: 
 Saskia R. Burnett, HDRC Staff.