

**CITY OF ARCATA**  
**HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES**

*Approved December 12, 2012 by unanimous vote*

**COUNCIL CHAMBER**  
**736 F Street, Arcata, CA 95521**

**November 28, 2012**  
**Wednesday, 4:00 p.m.**

A complete record of this meeting can be viewed by visiting the City's Website ([www.cityofarcata.org](http://www.cityofarcata.org)) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

**I. ROLL CALL.** Commissioners: John Barstow, Renée Chappelle, Janette Heartwood, Jim Lowry, and Genevieve Schmidt.

**STAFF:** Saskia Burnett, and Director Larry Oetker.

**II. ORAL COMMUNICATIONS. NONE.**

**III. CONSENT CALENDAR.**

A. November 14, 2012 HDRC Minutes were approved with a 5-0 vote (Commissioner Schmidt motion, Heartwood seconded).

**IV. PUBLIC HEARINGS.**

A. **Continued Projects. NONE.**

B. **New Projects.**

1. **Little Learners Preschool, 11<sup>th</sup> & M Streets, File Number 123-018-DR.**

The project proposes to develop the southern portion of a vacant, industrial-zoned property with a new 3,141 square foot building and site improvements to be used for a private preschool. The project requires Design Review for proposed building and site improvements and a Minor Use Permit to operate a child day care center in the Industrial - Limited (IL) zoning district. The property is subject to a Natural Hazards (:NH) combining zone for liquefaction potential and earthquake hazard areas. A Stream Protection (:SP) combining zone applies due to the property's proximity to Jolly Giant Creek.

ON A MOTION MADE BY COMMISSIONER SCHMIDT, SECONDED BY HEARTWOOD, AND A 5-0 VOICE VOTE, THE COMMISSION CONTINUED THE PROJECT TO THE NEXT HDRC MEETING. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 123-018-DR-MUP.

**V. BUSINESS ITEMS. NONE.**

**VI. CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS. NONE.**


**VII. ADJOURNMENT - 5:20 P.M.**

**VIII. ATTENDANCE**

	01-11-2012	01-25-2012	02-08-2012	02-22-2012	03-14-2012	03-28-2012	04-11-2012	04-25-2012	05-09-2012	05-23-2012	06-13-2012	06-27-2012	07-11-2012	07-25-2012	08-08-2012	08-22-2012	09-12-2012	09-26-2012	10-10-2012	10-24-2012	11-14-2012	11-28-2012	12-12-2012	12-26-2012
CH: John Barstow	X	*	X	X	X	*	X	X	X	X	X	X	X	O	X	O	*	X	X	*	X	X		*
V-CH: Janette Heartwood	X	*	X	X	X	*	X	X	X	X	X	X	X	X	X	X	*	X	X	*	X	X		*
Renée Chapelle	O	*	O	X	X	*	O	O	O	X	X	X	X	X	X	X	*	X	X	*	X	X		*
Jim Lowry	X	*	X	X	X	*	O	X	X	X	X	X	X	X	X	X	*	O	X	*	X	X		*
Genevieve Schmidt	X	*	X	X	X	*	X	X	X	X	X	X	X	X	X	X	*	O	X	*	X	X		*

**Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. HDRC Staff: Saskia Burnett**

X = present; O = absent; \* = no meeting; S = special meeting (not considered regular attendance). Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest:   
 Saskia R. Burnett, HDRC Staff.