

CITY OF ARCATA
HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES

Approved January 23, 2013 by unanimous vote

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

December 12, 2012
Wednesday, 4:00 p.m.

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

- I. ROLL CALL.** Commissioners: John Barstow, Renée Chappelle, Janette Heartwood, Jim Lowry, and Genevieve Schmidt.
STAFF: Saskia Burnett, and Director Larry Oetker.
- II. ORAL COMMUNICATIONS. NONE.**
- III. CONSENT CALENDAR.**
- A. **Minutes.** November 28, 2012 HDRC Minutes were approved with a 5-0 vote (Commissioner Lowry motion, Schmidt seconded).
- IV. PUBLIC HEARINGS.**
- A. **Continued Projects. Little Learners Preschool, 11th & M Streets, File Number 123-018-DR-MUP.** Project proposes development of the southern portion of a vacant, industrial-zoned property with a 3,141 square foot building and site improvements to be used for a private preschool. Revised plans submitted for Commission review include a grading/drainage plan, landscaping and solid waste/recycling revisions to meet the HDRC's 11-28-2012 project recommendations. The property is subject to a Natural Hazards (:NH) combining zone for liquefaction potential and earthquake hazard areas, and a Stream Protection (:SP) combining zone due to the property's proximity to Jolly Giant Creek. The project, with conditions, would meet applicable city standards.
- ON A MOTION MADE BY COMMISSIONER CHAPPELLE, SECONDED BY LOWRY, AND A 5-0 VOICE VOTE, THE COMMISSION CONTINUED THE PROJECT UNTIL THE APPLICANT CAN COMPLETE THE PROJECT SOILS REQUIREMENT.
- B. **New Projects. NONE.**
- V. BUSINESS ITEMS.**
- A. The HDRC reviewed the following project actions from the 11-14-2012 & 11-28-2012 hearings:
1. Days Inn Master Sign Plan, 4701 Valley West Boulevard, File No. 123-013.
 2. Morehouse Project Phase 2, 1158, 1168, 1178 & 1188 10th Street, File No 123-011-DR.
 3. Mad River Hospital Medical Building, 3800 Janes Road, File No 123-019-DR.
 4. McCullough Industrial Building, 57 Alder Grove Road, File No. 123-020-DR.
 5. Little Learners Preschool, 11th & M Streets, File No. 123-018-DR.
- VI. CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS.**
- A. Director Larry Oetker informed Commissioners that the Historic Landmarks Committee is almost ready to bring back the 50 year period of significance issue to the City Council for discussion. The HLC identified City of San Diego's review process for 50-year old structures as a potential model for Arcata. This process involves staff doing a 5 minute review to determine a property's historic status/eligibility. Remodel or 1:1 replacement projects involving historic resources that use Secretary of Interior standards would be ministerial, otherwise discretionary review would be required. This issue is expected to return to the HDRC in February or March 2013.


- B. Commissioner Heartwood asked about the status of sales of Sandpiper mobile home park units. The Director informed Commissioners that one person has moved into a mobile home, 3-4 units have been sold to date, and that units are currently available for sale.
- C. Director Larry Oetker informed Commissioners that he will be working with the applicant on landscaping for the McCullough industrial project, per the 11-14-12 HDRC hearing.

VII. ADJOURNMENT - 4:30 PM

VIII. ATTENDANCE

	01-11-2012	01-25-2012	02-08-2012	02-22-2012	03-14-2012	03-28-2012	04-11-2012	04-25-2012	05-09-2012	05-23-2012	06-13-2012	06-27-2012	07-11-2012	07-25-2012	08-08-2012	08-22-2012	09-12-2012	09-26-2012	10-10-2012	10-24-2012	11-14-2012	11-28-2012	12-12-2012	12-26-2012
CH: John Barstow	X	*	X	X	X	*	X	X	X	X	X	X	X	O	X	O	*	X	X	*	X	X	X	*
V-CH: Janette Heartwood	X	*	X	X	X	*	X	X	X	X	X	X	X	X	X	X	*	X	X	*	X	X	X	*
Renée Chapelle	O	*	O	X	X	*	O	O	O	X	X	X	X	X	X	X	*	X	X	*	X	X	X	*
Jim Lowry	X	*	X	X	X	*	O	X	X	X	X	X	X	X	X	X	*	O	X	*	X	X	X	*
Genevieve Schmidt	X	*	X	X	X	*	X	X	X	X	X	X	X	X	X	X	*	O	X	*	X	X	X	*

Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. HDRC Staff: Saskia Burnett
 X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance). Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest: 
 Saskia R. Burnett, HDRC Staff.