

CITY OF ARCATA
HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES

Approved November 14, 2012 by unanimous vote

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

October 10, 2012
Wednesday, 4:00 p.m.

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

I. ROLL CALL. Commissioners: Renée Chappelle, Janette Heartwood, Jim Lowry, and Genevieve Schmidt (Commissioner John Barstow was absent).

STAFF: Saskia Burnett.

II. ORAL COMMUNICATIONS. NONE.

III. CONSENT CALENDAR.

A. Minutes. September 26, 2012 HDRC Minutes were approved by the Commission with a 4-1 vote (Lowry motion, Schmidt seconded. Commissioner Barstow was absent).

B. Consent Project: Arcata Community Center Awnings, 321 Community Park Way, File Number 123-016-DR. Project proposes installation of two canvas awnings over two pedestrian doors at the Arcata Community Center building. Design Review is required for exterior changes to the building. Project meets applicable City standards.

ON A MOTION MADE BY COMMISSIONER LOWRY, SECONDED BY SCHMIDT, AND A 4-0-1 VOICE VOTE (BARSTOW ABSENT), THE COMMISSION APPROVED THE PROJECT AS PRESENTED. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 123-016-DRS.

IV. PUBLIC HEARINGS.

A. Continued Projects.

1. Morehouse Exterior Alterations, 1158, 1168, 1178 & 1188 10th Street, File Number 123-011-DR. The project proposes to restore the front porch and to complete window alterations to the upper rear west and north elevations of the Lord House. Phase 1 modifications to the duplex and five-plex buildings and site modifications that include duplex relocation were approved for the property at the 09-26-2012 HDRC hearing. Phase 2 site improvements will return to the HDRC for review per project approval. The multi-family residential property is subject to :NH combining zone earthquake hazard area standards, and the west frontage abuts the "L" Street Rails to Trails plan.

ON A MOTION MADE BY COMMISSIONER CHAPPELLE, SECONDED BY LOWRY, AND A 4-0-1 VOICE VOTE (BARSTOW ABSENT), THE COMMISSION APPROVED PROPOSED EXTERIOR ALTERATIONS TO THE LORD HOUSE RESIDENTIAL STRUCTURE WITH CONDITIONS PER HISTORIC LANDMARKS COMMITTEE RECOMMENDATIONS AS PART OF PROJECT APPROVAL WITH CONDITIONS THAT INCLUDE PROJECT PHASE 1 (DUPLEX RELOCATION AND EXTERIOR ALTERATIONS TO THE DUPLEX AND FIVE-PLEX BUILDINGS) AND FUTURE HDRC REVIEW OF PROJECT PHASE 2 (SITE IMPROVEMENTS). SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 123-011-DR.

2. Klein/Blair Residential Remodel, 265 H Street, File Number 123-015-DR. Revised project proposes exterior alterations to a single family residence located in the Arcata Heights Neighborhood Conservation Area. The applicant has resubmitted the plans for alterations to the roofline of the south porch, and skylights.

ON A MOTION MADE BY COMMISSIONER LOWRY, SECONDED BY SCHMIDT, AND A 4-0-1 VOICE VOTE (BARSTOW ABSENT), THE COMMISSION APPROVED THE AMENDED PROJECT AS PRESENTED WITH FINDINGS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 123-015-DR.

B. **New Projects.** NONE.

V. **BUSINESS ITEMS.**

A. The Commission reviewed HDRC project actions.

VI. **CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS.**

A. Staff informed the Commission that the City Council will adopt the ordinance on October 17, 2012 for the Arcata Presbyterian Church Historic Landmark designation.

B. The Commission noted the National Trust for Historic Preservation report analyzing window retrofits energy performance: "*Saving Windows, Saving Money: Evaluating the Energy Performance of Window Replacement and Retrofit*" (www.preservationnation.org). Commissioner Chappelle requested that a copy of this report be made available at the planning counter.

VII. **ADJOURNMENT - 4:45 P.M.**

VIII. **ATTENDANCE.**

	01-11-2012	01-25-2012	02-08-2012	02-22-2012	03-14-2012	03-28-2012	04-11-2012	04-25-2012	05-09-2012	05-23-2012	06-13-2012	06-27-2012	07-11-2012	07-25-2012	08-08-2012	08-22-2012	09-12-2012	09-26-2012	10-10-2012	10-24-2012	11-14-2012	11-28-2012	12-12-2012	12-26-2012
CH: John Barstow	X	*	X	X	X	*	X	X	X	X	X	X	X	O	X	O	*	X	O	*				
V-CH: Janette Heartwood	X	*	X	X	X	*	X	X	X	X	X	X	X	X	X	X	*	X	X	*				
Renée Chappelle	O	*	O	X	X	*	O	O	O	X	X	X	X	X	X	X	*	X	X	*				
Jim Lowry	X	*	X	X	X	*	O	X	X	X	X	X	X	X	X	X	*	O	X	*				
Genevieve Schmidt	X	*	X	X	X	*	X	X	X	X	X	X	X	X	X	X	*	O	X	*				

Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. HDRC Staff: Saskia Burnett
 X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance). Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest: S.R. Burnett
 Saskia R. Burnett, HDRC Staff.