

CITY OF ARCATA
HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES

Approved June 22, 2011 by unanimous vote

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

June 8, 2011
Wednesday, 4:00 p.m.

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

I. ROLL CALL. Commissioners: Renée Chappelle, Janette Heartwood and Genevieve Schmidt (John Barstow absent, one member vacancy).
STAFF: Michael Mullen and Saskia Burnett.

II. ORAL COMMUNICATIONS. NONE.

III. CONSENT CALENDAR.

AT THE 06-08-2011 HDRC MEETING A MOTION WAS MADE BY COMMISSIONER CHAPPELLE, SECONDED BY SCHMIDT AND A 3-0 VOICE VOTE (BARSTOW ABSENT) TO REVISE FOOD WORKS PROJECT ACTION ITEM # 101-121-DR.

A. May 25, 2011 minutes and project actions were approved with modifications to Foodworks project action # 101-121-DR (Schmidt motion, Chappelle seconded), with a 3-0 voice vote (John Barstow absent, one member vacancy).

ON A MOTION BY COMMISSIONER CHAPPELLE SECONDED BY SCHMIDT AND A 3-0 VOICE VOTE (BARSTOW ABSENT), THE COMMISSION VOTED TO REMOVE PROJECT ITEM III.B FROM THE CONSENT CALENDAR FOR DISCUSSION.

B. **Consent Project. Humboldt Clothing Company Sign, 1642 G Street, File Number 101-122-DR.** Project proposes a 20 square foot, non-illuminated wall sign for the Humboldt Clothing Company which is located in a multi-tenant commercial building in the Northtown district. Property is located in the Arcata Heights Neighborhood Conservation Area. The project meets applicable Arcata Land Use Code standards.

A MOTION WAS MADE BY COMMISSIONER CHAPPELLE, SECONDED BY SCHMIDT AND A 3-0 VOICE VOTE (BARSTOW ABSENT) TO APPROVE THE PROJECT. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-122-DR.

IV. PUBLIC HEARINGS.

A. **Continued Projects. NONE.**

B. **New Projects.**

1. **Dickinson Residential Remodel and Second Unit, 1299 Bayview Street, File Number 101-118-DR, Preliminary Design Review.**

Project proposes to remodel an existing 1,579 square foot single family residence and develop a new 1,255 sf second unit on the property. Proposed remodel includes about 1,210 sf of additional residential floor area at basement level, new windows and a new metal roof. Proposed single-story second unit would be located west of the existing residence, fronting 13th Street. Site improvements include off-street parking and terracing with a series of retaining walls, and stairs/walkways. Property is located in the Bayview Neighborhood Conservation Area and is subject to Hillside Development standards due to slope areas over 15 percent.

ON JUNE 8, 2011, HISTORIC AND DESIGN REVIEW COMMISSION MEMBERS PROVIDED PRELIMINARY DESIGN REVIEW AND COMMENTS ON THE PROJECT. SEE COMMENTS FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-118-DR.

2. **Gann Third Unit, 460 Granite Avenue, File Number 101-119-DR.**

Project proposes to convert two former garage spaces into a third residential unit on a legally permitted existing two-unit property. The garage spaces were converted by a previous owner into two unpermitted residential units that have been subject to Building code enforcement action. The current property owner seeks to bring unpermitted work into compliance with city codes. Project includes off-street parking improvements.

A MOTION WAS MADE BY COMMISSIONER SCHMIDT, SECONDED BY CHAPPELLE AND A 3-0 VOICE VOTE (BARSTOW ABSENT) TO APPROVE THE PROJECT WITH CONDITIONS. THE COMMISSION APPOINTED COMMISSIONER SCHMIDT AS THE HDRC'S REPRESENTATIVE TO REVIEW THE LANDSCAPE PLAN. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-119-DR.

V. **BUSINESS ITEMS. NONE.**

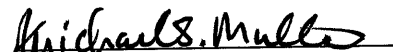
VI. **CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS. NONE.**

VII. **ADJOURNMENT - 6:30 P.M.**

	01-12-2011	01-26-2011	02-09-2011	02-23-2011	03-09-2011	03-23-2011	04-13-2011	04-27-2011	05-11-2011	05-25-2011	06-08-2011	06-22-2011	07-13-2011	07-27-2011	08-10-2011	08-24-2011	09-14-2011	09-28-2011	10-12-2011	10-26-2011	11-16-2011	11-30-2011	12-14-2011	12-28-2011
CH: John Barstow	X	X	*	O	X	X	X	X	X	X	O													
V-CH: Janette Heartwood	X	X	*	X	X	X	X	X	X	X	X													
Renée Chapelle	X	X	*	X	X	X	X	X	X	X	X													
Genevieve Schmidt	X	X	*	X	X	O	X	X	X	X	X													
Vacancy																								

Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. Staff Liaison: Michael Mullen
 X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance).

Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest: 
 Michael S. Mullen, HDRC Staff Liaison.