

**CITY OF ARCATA**  
**HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES**

*Approved September 28, 2011 by unanimous vote*

**COUNCIL CHAMBER**  
**736 F Street, Arcata, CA 95521**

**September 14, 2011**  
**Wednesday, 4:00 p.m.**

A complete record of this meeting can be viewed by visiting the City's Website ([www.cityofarcata.org](http://www.cityofarcata.org)) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

**I. ROLL CALL.** Commissioners: John Barstow, Renée Chappelle, Janette Heartwood, Jim Lowry, and Genevieve Schmidt.  
**STAFF:** Saskia Burnett, and Mike Mullen.

**II. ORAL COMMUNICATIONS. NONE.**

**III. CONSENT CALENDAR.**

A. August 24, 2011 minutes were approved (Schmidt motion, Chappelle seconded), with a 5-0 voice vote.

**IV. PUBLIC HEARINGS.**

A. **Continued Projects.** NONE.

B. **New Projects.**

1. **Shackleton Gate on Arcata Union Building Property, 655 9<sup>th</sup> Street, File Number 112-005-DR.** Applicant seeks approval to install a new metal fence with decorative double gate to enclose an existing open space area on the Arcata Union Building commercial property. Proposed 9-foot high fence and 7-foot high gate would extend along 9<sup>th</sup> Street between two existing buildings on the property. The property's two buildings include: (1) the Arcata Union Building, a flat-top False-Front commercial Victorian structure built in 1890 that is designated as a Landmark Historic structure (File # LHP-89-03); and (2) a smaller, stepped gable False-Front circa 1904 building on 9<sup>th</sup> Street that is currently occupied by the applicant's retail garden store. The property is located in the Arcata Plaza Historic District.

A MOTION WAS MADE BY COMMISSIONER CHAPPELLE, SECONDED BY LOWRY AND A 5-0 VOICE VOTE TO APPROVE THE PROJECT WITH CONDITIONS AND FINDINGS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 112-005-DR.

**V. BUSINESS ITEMS.**

A. **McDonald's Revision:** In an informal poll of the HDRC, all 5 Commissioners stated that they had no objection to elimination of a proposed landscape planter and replacement with "No Parking" parking lot striping. The applicant requested this change because the planter's location would impede garbage truck access to the solid waste/recycling enclosure.

**VI. CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS.**

A. Commissioners stated that they would welcome email of the monthly publication of Livable Places Update Emerging Trends in Community Planning and Design, [www.lgc.org](http://www.lgc.org).

B. Staff Liaison Mike Mullen updated Commissioners on status of the one-for-one in-kind replacement guidelines being worked on by Historic Landmarks Committee. HDRC members selected Wednesday, October 26, 2011 HDRC meeting date as the joint study session with the HLC to discuss the in-kind replacement recommendations. The HDRC requested that a separate HDRC meeting date be scheduled for discussion of the historic resources survey.

C. Director Larry Oetker updated the Commission on the status of the LCP application.

VII. ADJOURNMENT – 5:15 P.M.

VIII. ATTENDANCE.

	01-12-2011	01-26-2011	02-09-2011	02-23-2011	03-09-2011	03-23-2011	04-13-2011	04-27-2011	05-11-2011	05-26-2011	06-08-2011	06-22-2011	07-13-2011	07-27-2011	08-10-2011	08-24-2011	09-14-2011	09-28-2011	10-12-2011	10-26-2011	11-16-2011	11-30-2011	12-14-2011	12-28-2011
<b>CH: John Barstow</b>	X	X	*	O	X	X	X	X	X	X	O	X	X	X	X	X	X							
<b>V-CH: Janette Heartwood</b>	X	X	*	X	X	X	X	X	X	X	X	X	X	X	X	X	X							
<b>Renée Chapelle</b>	X	X	*	X	X	X	X	X	X	X	X	X	X	X	X	X	X							
<b>Genevieve Schmidt</b>	X	X	*	X	X	O	X	X	X	X	X	X	X	X	X	X	X							
<b>Jim Lowry (N)</b>																X	X							

**Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. Staff Liaison: Michael Mullen**  
 X = present; O = absent; \* = no meeting; S = special meeting (not considered regular attendance). (N) = New member. Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest: Michael S. Mullen  
 Michael S. Mullen, HDRC Staff Liaison.