

CITY OF ARCATA
HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES

Approved October 26, 2011 by unanimous vote

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

September 28, 2011
Wednesday, 4:00 p.m.

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

I. ROLL CALL. Commissioners: John Barstow, Renée Chappelle, Janette Heartwood, Jim Lowry, and Genevieve Schmidt.
STAFF: Saskia Burnett, Mike Mullen, and Larry Oetker.

II. ORAL COMMUNICATIONS. NONE.

III. CONSENT CALENDAR.

A. September 14, 2011 minutes and project actions, and Consent Project III.B were approved (Schmidt motion, Lowry seconded), with a 4-0-1 voice vote (Barstow recused).

B. **Consent Project. Mather Garage Remodel, 1611 "I" Street, File Number 112-006-DR.** Project proposes to remodel an existing 696 square foot garage to match the style of the remodeled single family residence on the residential property. The increased roof height would provide about 460 sf of attic storage area that would be accessed via interior stairs. Property is located in the Arcata Heights Neighborhood Conservation Area. Project meets applicable City development standards.

A MOTION WAS MADE BY COMMISSIONER SCHMIDT, SECONDED BY LOWRY AND A 4-0-1 VOICE VOTE (BARSTOW RECUSED) TO APPROVE THE PROJECT AS PRESENTED, WITH FINDINGS MADE BY THE COMMISSION. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 112-006-DR.

IV. PUBLIC HEARINGS.

A. **Continued Projects.**

1. **Devlin Cottage, 1188 7th Street, File Number 101-079-DR.** Review and take action on a proposed mixed use project involving construction of a new residential addition, exterior restoration, and interior remodel and conversion of the Devlin Cottage for use as a restaurant. The HDRC provided preliminary review project comments and recommendations on the proposal at the August 11, 2010 HDRC hearing. This hearing seeks approval of the Design Review Permit portion of this project.

A MOTION WAS MADE BY COMMISSIONER LOWRY, SECONDED BY HEARTWOOD AND A 5-0 VOICE VOTE TO APPROVE THE PROJECT WITH RECOMMENDATIONS AND FINDINGS MADE BY THE COMMISSION. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-079-DR.

B. **New Projects. NONE.**

V. BUSINESS ITEMS.

A. Community Development Director Larry Oetker informed Commissioners that the City has commenced enforcement action on the SaiCenter medical marijuana dispensary that is currently operating from a property located on the south-east corner of 9th and "I" Streets.

B. Larry Oetker updated Commissioners on the City's Local Coastal Program process and key issues. Example: how new requirements relating to sea level rise or tsunami run-up could affect building height and design.

VI. CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS.


- A. Staff informed Commissioners that the Historic Landmarks Committee's one-for-one replacement recommendations would not be ready for the October 26, 2011 HDRC meeting. Commission consensus was that the joint study session between the HDRC and HLC could be held on the November 9, 2011 HDRC meeting or the first meeting in December.
- B. Commissioners noted that the Historic Survey presentation should be on a separate meeting date that is not combined with the HLC joint study session.

VII. ADJOURNMENT. - 4:45 P.M.

VIII. ATTENDANCE.

	01-12-2011	01-26-2011	02-09-2011	02-23-2011	03-09-2011	03-23-2011	04-13-2011	04-27-2011	05-11-2011	05-25-2011	06-08-2011	06-22-2011	07-13-2011	07-27-2011	08-10-2011	08-24-2011	09-14-2011	09-28-2011	10-12-2011	10-26-2011	11-16-2011	11-30-2011	12-14-2011	12-28-2011
CH: John Barstow	X	X	*	O	X	X	X	X	X	X	O	X	X	X	X	X	X	X						
V-CH: Janette Heartwood	X	X	*	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X						
Renée Chapelle	X	X	*	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X						
Genevieve Schmidt	X	X	*	X	X	O	X	X	X	X	X	X	X	X	X	X	X	X						
Jim Lowry																X	X	X						

Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. Staff Liaison: Michael Mullen
 X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance). Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest: 
 Michael S. Mullen, HDRC Staff Liaison.