

**CITY OF ARCATA**  
**HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES**

*Approved November 9, 2011 by unanimous vote*

**COUNCIL CHAMBER**  
**736 F Street, Arcata, CA 95521**

**October 26, 2011**  
**Wednesday, 4:00 p.m.**

A complete record of this meeting can be viewed by visiting the City's Website ([www.cityofarcata.org](http://www.cityofarcata.org)) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

**I. ROLL CALL.** Commissioners: John Barstow, Janette Heartwood, Jim Lowry, and Genevieve Schmidt (Renée Chappelle absent).

**STAFF:** Mike Mullen.

**II. ORAL COMMUNICATIONS. NONE.**

**III. CONSENT CALENDAR.**

A. September 28, 2011 minutes and project actions were approved by a 4-0 vote (Schmidt motion, Heartwood seconded (Chappelle absent).

**IV. PUBLIC HEARINGS.**

A. Continued Projects. **NONE.**

B. New Projects.

1. **Orinoco Residence Demolition, 2590 Eye Street, File Number 112-008-DR.**

Applicant seeks approval to demolish an existing 1,288 square foot single family residence on a residential zoned property. An existing 1,012 sf workshop/storage building and detached 234 sf shed will be retained on the property. The property contains no identified historic resources and is not located in a Neighborhood Conservation Area.

A MOTION WAS MADE BY COMMISSIONER HEARTWOOD, SECONDED BY SCHMIDT AND A 4-0 VOICE VOTE (CHAPPELLE ABSENT) TO APPROVE THE PROJECT WITH FINDINGS. PROJECT APPROVAL ALSO INCLUDES THE OPTION OF DEMOLITION OF THE EXISTING SMALL SHED, AT THE OWNER'S DISCRETION. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 112-008-DR.

**V. BUSINESS ITEMS.**

A. The Commission voted 4-0 (Heartwood motion, seconded by Lowry) to cancel the November 23, 2011 and December 28, 2011 HDRC meetings (Chappelle absent).

**VI. CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS.**

A. Commissioner Barstow presented a request from the Chair of the Historic Landmark Committee that the HDRC schedule a special meeting date that is not on a Wednesday for the HDRC-HLC Study Session. HDRC members re-stated the Commissioners' preference to schedule the Study Session at 6 pm on a regularly scheduled HDRC meeting date. Commissioners identified December 14, 2011 at 6 p.m. as a suitable time and date for the Study Session.

**VII. ADJOURNMENT – 4:30 P.M.**

**VIII. ATTENDANCE.**

	01-12-2011	01-26-2011	02-09-2011	02-23-2011	03-09-2011	03-23-2011	04-13-2011	04-27-2011	05-11-2011	05-25-2011	06-08-2011	06-22-2011	07-13-2011	07-27-2011	08-10-2011	08-24-2011	09-14-2011	09-28-2011	10-12-2011	10-26-2011	11-16-2011	11-30-2011	12-14-2011	12-28-2011
CH: John Barstow	X	X	*	O	X	X	X	X	X	X	O	X	X	X	X	X	X	X	*	X				
V-CH: Janette Heartwood	X	X	*	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	*	X				
Renée Chapelle	X	X	*	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	*	O				
Genevieve Schmidt	X	X	*	X	X	O	X	X	X	X	X	X	X	X	X	X	X	X	*	X				
Jim Lowry															X	X	X	*	X					

**Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. Staff Liaison: Michael Mullen**

X = present; O = absent; \*= no meeting; S= special meeting (not considered regular attendance). Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest: Michael S. Mullen  
 Michael S. Mullen, HDRC Staff Liaison.