

**CITY OF ARCATA**  
**HISTORIC AND DESIGN REVIEW COMMISSION MEETING AGENDA**

*Approved January 11, 2012 by unanimous vote*

**COUNCIL CHAMBER**  
**736 F Street, Arcata, CA 95521**

**December 14, 2011**  
**Wednesday, 4:00 – 5:30 p.m.**

A complete record of this meeting can be viewed by visiting the City's Website ([www.cityofarcata.org](http://www.cityofarcata.org)) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

**I. ROLL CALL.** Commissioners: John Barstow, Renée Chappelle, Janette Heartwood, Jim Lowry, and Genevieve Schmidt.

**STAFF:** Saskia Burnett, Mike Mullen, and Larry Oetker.

**II. ORAL COMMUNICATIONS. NONE.**

**III. CONSENT CALENDAR.**

A. November 9, 2011 minutes and project actions were approved, with modifications to project action #112-009-DR, by a 5-0 vote.

**B. Consent Project. Vallerga Addition, 868 Spring Street, File Number 112-013-DR.**

Project proposes a single story, 224 square foot, infill addition to an existing single family residence in the Bayview Neighborhood Conservation Area. Property is not a designated Landmark Historic or Noteworthy structure. Project meets applicable City standards.

ON A MOTION MADE BY COMMISSIONER HEARTWOOD, SECONDED BY SCHMIDT AND A 5-0 VOICE VOTE, THE COMMISSION APPROVED THE PROJECT AS PRESENTED, WITH FINDINGS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 112-013-DR.

**IV. PUBLIC HEARINGS.**

**A. Continued Projects.**

**1. Carl's Junior Signage, 4900 Valley West Boulevard, File Number 112-012-DR.**

Project proposes to update signage for the Carl's Jr. restaurant located in the Valley West commercial district. Revised project proposes to reface the existing double-sided internally illuminated pole sign and replace existing channel letter wall signs with a free-form "cloud" sign design that reflects the franchise's latest branding image. The Commission continued the project from the 11-09-11 HDRC hearing. The proposed cloud wall signs would consist of internally illuminated cabinet (canned) signs.

ON A MOTION MADE BY COMMISSIONER CHAPPELLE, SECONDED BY LOWRY AND A 5-0 VOICE VOTE, THE COMMISSION APPROVED THE PROJECT WITH CONDITIONS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 112-012-DR.

**B. New Projects.**

**1. Notice of Nuisance for Building Code and Land Use Activities on APNs 505-022-011, 505-022-012, 503-372-002, 503-372-005, and 505-372-006.**

**Kirkpatrick Design Review and Master Sign Plan, 2905 St. Louis Road (Craftsman's Mall), File Number 112-016-DR-DRS2.** The project seeks Design Review approval to address and remove a number of code violations that have existed on the light industrial property since March, 2007. Code violations identified by the City in a code enforcement letter dated March 21, 2008 to the property owner include the following items: unpermitted signs; unauthorized outdoor storage on a residential zoned parcel APN 503-372-006; lack of landscaping and screening; lack of a maintained solid waste and recycling area; unauthorized deposit of fill materials near sensitive habitat areas; ADA-accessible parking; and other building and site improvements.

ON A MOTION MADE BY COMMISSIONER LOWRY, SECONDED BY CHAPPELLE AND A 5-0 VOICE VOTE, THE COMMISSION APPROVED THE PROJECT WITH CONDITIONS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 112-016-DR.

V. BUSINESS ITEMS. NONE.

VI. CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS. NONE.

VII. ADJOURNMENT – 5:55 P.M.

VIII. ATTENDANCE.

	01-12-2011	01-26-2011	02-09-2011	02-23-2011	03-09-2011	03-23-2011	04-13-2011	04-27-2011	05-11-2011	05-25-2011	06-08-2011	06-22-2011	07-13-2011	07-27-2011	08-10-2011	08-24-2011	09-14-2011	09-28-2011	10-12-2011	10-26-2011	11-09-2011	11-23-2011	12-14-2011	12-28-2011
CH: John Barstow	X	X	*	O	X	X	X	X	X	X	O	X	X	X	X	X	X	X	*	X	X	*	X	*
V-CH: Janette Heartwood	X	X	*	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	*	X	X	*	X	*
Renée Chapelle	X	X	*	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	*	O	X	*	X	*
Genevieve Schmidt	X	X	*	X	X	O	X	X	X	X	X	X	X	X	X	X	X	X	*	X	X	*	X	*
Jim Lowry																X	X	X	*	X	X	*	X	*

Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. Staff Liaison: Michael Mullen

X = present; O = absent; \*= no meeting; S= special meeting (not considered regular attendance). Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest:   
 Michael S. Mullen, HDRC Staff Liaison.