

CITY OF ARCATA
HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES

Approved January 26, 2011 by unanimous vote

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

January 12, 2011
Wednesday, 4:00 p.m.

- I. **ROLL CALL.** Commissioners: John Barstow, Renée Chappelle, Marc Delany, Janette Heartwood, and Genevieve Schmidt.
STAFF: Saskia Burnett, Michael Mullen, and Larry Oetker.
- II. **ORAL COMMUNICATIONS. NONE.**
- III. **CONSENT CALENDAR.**
 - A. Minutes and actions of December 8, 2010, and revised action for project #101-088-DR (McDonald's), were approved (Heartwood motion, Schmidt seconded) with a 5-0 voice vote.
- IV. **PUBLIC HEARINGS.**
 - A. **Continued Projects.**
 1. **Desserts On Us Building, 507-251-042, Bella Falor Court (no assigned address), File Number 101-096-DR.** Project proposes construction of a two-story, approximately 37,220 square foot (sf) light industrial building for Desserts On Us, located on a vacant parcel in Bella Falor Court in the Aldergrove Industrial area. Project proposes: a new building comprising 26,880 sf light industrial floor area located at first floor level and 10,340 sf tenant improvement/office floor area on the second floor; off-street parking, loading and access; bicycle parking; solid waste and recycling; signage; landscaping; and site improvements including grading, paving, utilities and drainage. As identified wetlands exist to the east of the property, the project site is subject to Wetland Protection (:WP) Combining Zone standards. Project referrals, recommendations and conditions from city departments have been completed. The project meets applicable Arcata LUC zoning and development standards.
A MOTION WAS MADE BY COMMISSIONER CHAPPELLE, SECONDED BY DELANY AND A 5-0 VOICE VOTE, TO APPROVE THE PROJECT WITH CONDITIONS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-096-DR.
 2. **Clanton Law Office Revisions, 1139 H Street, File Number 089-012-DR-UP2.** Revised project modifications to meet fire safety codes and permit conditions for conversion of a portion of a multi-family residence to commercial use as a law office. The residence, known as the Stewart Foster House, is a designated Landmark Historic Preservation (LHP) structure (File # LHP-83-05). On January 27, 2010, the HDRC recommended approval of the project to the Planning Commission, who approved a Conditional Use Permit on April 13, 2010. Current project revisions propose: Installation of an exterior sprinkler system on the building's south elevation; two sidelights for the ADA-accessible door/ramp located on the north side of the building; exterior lighting; bicycle parking; landscaping; and signage. Sidelights proposed for the ADA-accessible door would fit within and keep the character of the original window opening, per Historic Report recommendations and permit conditions. The property, which is located in the Arcata Heights Neighborhood Conservation Area, is adjacent to (north of) the Pythian Castle, another LHP structure.
A MOTION WAS MADE BY COMMISSIONER DELANY, SECONDED BY CHAPPELLE AND A 5-0 VOICE VOTE, TO APPROVE PROJECT REVISIONS IN COMPLIANCE WITH CONDITION B-3 OF CONDITIONAL USE PERMIT # 089-012-UP2, WITH RECOMMENDATIONS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 089-012-UP2.

B. New Projects.

- 1. Naan of the Above Canopy, 853 7th Street, File Number 101-101-DR.** Project seeks permit approval for existing development and structures associated with an outdoor retail food vendor business known as Naan Of The Above located on an undeveloped commercial property in Arcata's Central Business District zone. Existing development on the parcel includes two, tented canopies staked to the property's asphalt surface, movable tables and chairs for outdoor dining, a food vending trailer parked on the site, and a free-standing business sign installed on the property's 7th Street frontage. The property was formerly used as a parking lot and a portion of Jolly Giant Creek exists across its southwest corner. The property is located within the Central Neighborhood Conservation Area and the Coastal Zone. Under § 1-0217.4 of the Arcata Land Use and Development Guide, design review guidelines apply to development located within the downtown CBD zone and development projects require approval from the Historic and Design Review Commission.

A MOTION WAS MADE BY COMMISSIONER CHAPPELLE, SECONDED BY HEARTWOOD AND A 5-0 VOICE VOTE, TO APPROVE THE PROJECT WITH CONDITIONS, RECOMMENDATIONS, AND BASED ON FINDINGS OF COMPATIBILITY WITH DESIGN GUIDELINES AND NEIGHBORHOOD CONSERVATION AREA MADE BY THE COMMISSION. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-101-DR.

V. BUSINESS ITEMS, CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS.


- Commissioner Barstow requested that Staff provide dates for election of Commission Chairs and Vice Chair positions.
- The Commission was informed that a draft 2010 HDRC Annual Report would be reviewed at the next meeting.

VI. ADJOURNMENT. - 6:05 P.M.

VII. ATTENDANCE FOR HDRC MEETINGS

	01-12-2011	01-26-2011	02-09-2011	02-23-2011	03-09-2011	03-23-2011	04-13-2011	04-27-2011	05-11-2011	05-25-2011	06-08-2011	06-22-2011	07-13-2011	07-27-2011	08-10-2011	08-24-2011	09-14-2011	09-28-2011	10-12-2011	10-26-2011	11-16-2011	11-30-2011	12-14-2011	12-28-2011
CH: John Barstow	X																							
V-CH: Janette Heartwood	X																							
Renée Chapelle	X																							
Mark Delaney	X																							
Genevieve Schmidt	X																							

Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. Staff Liaison: Michael Mullen
 X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance); R = resignation.
 Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest: 
 Michael S. Mullen, HDRC Staff Liaison.