

**CITY OF ARCATA**  
**HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES**

*Approved 04-27-2011 by unanimous vote*

**COUNCIL CHAMBER**  
**736 F Street, Arcata, CA 95521**

**April 13, 2011**  
**Wednesday, 4:00 p.m.**

A complete record of this meeting can be viewed by visiting the City's Website ([www.cityofarcata.org](http://www.cityofarcata.org)) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

**I. ROLL CALL.** Commissioners: John Barstow, Renée Chappelle, Janette Heartwood and Genevieve Schmidt (one member vacancy).  
**STAFF:** Saskia Burnett, Michael Mullen, and Larry Oetker.

**II. ORAL COMMUNICATIONS. NONE.**

**III. CONSENT CALENDAR.**

A. Minutes and actions of March 23, 2011 were approved (Chappelle motion, Heartwood seconded) with a 3-0-1 voice vote (Schmidt abstained, one member vacancy).

**IV. PUBLIC HEARINGS.**

A. Continued Projects.

1. **Sandpiper MHP rehab project, 115 G Street, File Number 101-099.**

Project proposes to redevelop a 2,140 square foot, mixed-use triplex located on the northwest corner of the Sandpiper Mobile Home Park. The triplex would consist of one-bedroom, subsidized housing units, and an office and a laundry. Although not part of the project, landscaping recommendations are included for Commission discussion. Project was continued from the 03-23-11 HDRC public hearings agenda.

A MOTION WAS MADE BY COMMISSIONER CHAPPELLE, SECONDED BY SCHMIDT AND A 3-0 VOICE VOTE (HEARTWOOD RECUSED), TO APPROVE THE PROJECT WITH CONDITIONS AND RECOMMENDATIONS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-099.

B. New Projects.

1. **Stillman/Long Façade Remodel, 826 G Street, File Number 101-110-DR.**

Proposed remodel of the rear (east) building facade of a two-story commercial property occupied by Moonrise Herbs. Project proposes new Hardi-panel siding, bronze anodized windows, window and door awnings, trim details, and relocated lighting. The property is a designated Landmark Historic Structure (LHP File # 82-03) and is located within the local Arcata Plaza Historic District.

A MOTION WAS MADE BY COMMISSIONER HEARTWOOD, SECONDED BY CHAPPELLE AND A 3-0 VOICE VOTE (SCHMIDT RECUSED), TO APPROVE THE PROJECT AS PRESENTED. A SECOND MOTION WAS MADE BY COMMISSIONER HEARTWOOD, SECONDED BY CHAPPELLE AND A 3-0 VOICE VOTE (SCHMIDT RECUSED), TO APPROVE FINDINGS OF COMPATIBILITY FOR THE PROJECT. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-110-DR.

2. **Cook Residential Addition, 552 H Street, File Number 101-111-DR.**

Project proposes a 236 square foot, single-story addition to be located at the rear of an existing single family residence. Proposed addition consists of a laundry room, covered porch and deck. Property is located in the Central Conservation Area.

A MOTION WAS MADE BY COMMISSIONER CHAPPELLE, SECONDED BY HEARTWOOD AND A 4-0 VOICE VOTE, TO APPROVE THE PROJECT WITH CONDITIONS AND RECOMMENDATIONS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-111-DR.

**V. BUSINESS ITEMS, CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS.**

- A. Staff informed the Commission that the joint study session with the Historic Landmarks Committee as HDRC would be deferred to a later HLC meeting date, possibly June, 2011. The study session was requested by the HDRC to discuss the process and issues relating to demolition of small outbuildings, window treatments, and the CEQA review process as it pertains to historic preservation.
- B. The Commission noted a letter submitted to the HDRC from Marc Delany, dated March 23, 2011 regarding the Latter-day Saints church building demolition project.
- C. Workshop: Advanced CEQA Workshop to be held on Friday May 6, 2011 from 8:00 am to 4:15 pm at the Wharfinger Building, Eureka. Interested persons may refer to the website for registration: <http://sfbayaep.org/may062011rsvp.php>. Commissioners were informed that there was no money in the budget to pay for Commissioners' attendance at the workshop. The workshop schedule during a weekday was identified as being difficult to attend for those working. Commissioner Chappelle indicated that she had already signed up for the workshop.

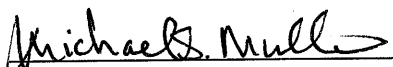
**VI. ADJOURNMENT - 6:00 P.M.**

**VII. ATTENDANCE FOR HDRC MEETINGS.**

	01-12-2011	01-26-2011	02-09-2011	02-23-2011	03-09-2011	03-23-2011	04-13-2011	04-27-2011	05-11-2011	05-25-2011	06-08-2011	06-22-2011	07-13-2011	07-27-2011	08-10-2011	08-24-2011	09-14-2011	09-28-2011	10-12-2011	10-26-2011	11-16-2011	11-30-2011	12-14-2011	12-28-2011
<b>CH: John Barstow</b>	X	X	*	O	X	X	X																	
<b>V-CH: Janette Heartwood</b>	X	X	*	X	X	X	X																	
<b>Renée Chappelle</b>	X	X	*	X	X	X	X																	
<b>Genevieve Schmidt</b>	X	X	*	X	X	O	X																	
<b>Vacancy</b>																								

**Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. Staff Liaison: Michael Mullen**  
 X = present; O = absent; \* = no meeting; S = special meeting (not considered regular attendance).

Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest:   
 Michael S. Mullen, HDRC Staff Liaison.