



# Landscape Plan Checklist – Small Project

If you plan on making significant improvements to your landscaping along with other property improvements, you may need to complete this form. This is an abbreviated version of a longer checklist – be sure to speak with a Planner to determine if anything else will be needed.

## BASIC LANDSCAPE PLAN INFORMATION

- Property address and Assessor's Parcel Number(s).
- Name, address, phone number, and email address of the Applicant.
- Designer name and contact information.
- North arrow and date of drawing.
- Scale of drawing.
- All property lines and dimensions.
- Calculation of total landscaped area on each parcel.

## LANDSCAPING ELEMENTS

- Location of significant existing and proposed vegetation
- Location of existing and proposed structures in relation to the landscaped area

## PLANT LIST

Plant list of common name of plants, size and number of plants, and number of plants used. Also show where the plants will be located.

Common Name	Minimum Size	#
<b>Trees:</b>		
Vine Maple	15 gallons	1
Pacific Dogwood	15 gallons	5
<b>Shrubs:</b>		
Evergreen Huckleberry	5 gallons	4
Western Azalea	5 gallons	2
<b>Groundcovers / Ferns / Grasses:</b>		
Salal	1 gallon	2
Wild Lilac	1 gallon	7
Sword Fern	1 gallon	4

**SAMPLE PLANT LIST** - This list is a format example, not a list of recommended plants.

The City recommends that 50% of landscaping be California and Pacific Northwest plants.

Minimum sizes for trees, shrubs and groundcovers, ferns and grasses are listed in this example.

## RECOMMENDATIONS (Not Requirements)

- Divert roof drainage (downspouts) into swaled landscape planter areas.
- Design more raingarden / swale landscaping with no minimal curbing barriers.
- Avoid invasive plant species
- Include 50% or more native and/or drought tolerant (low water use) plants.
- Limit the use of cobble rock to planter areas and as an accent material only.
- Instead of weedcloth in planter areas, use a 3" to 4" layer of mulch or a combination of cardboard and mulch.
- Use permeable paving materials in hardscapes.

To review complete landscape plan standards please visit the City website at [www.cityofarcata.org](http://www.cityofarcata.org). Select "Land Use Code" from the menu on the left side of the main page, then navigate to §9.34 or enter 9.34 in the search box.