



## CCAP Change in Trade Name

A change in trade name means that a company is only changing its name.

Please note that if the organization itself is changing, you will need a different form – the Change in Ownership Structure form.

Provide all required information at one time. Include this form.

CCAP Number(s) \_\_\_\_\_

Statement signed by owner describing the change in trade name.

Official State-stamped document showing the new name (for example, a CA Certificate of Status)

Copy of your City of Arcata Business license showing the name change

If you have a fictitious business name, verification of filing of Fictitious Business Name Statement

Electronic copies of all required materials

Change in Trade Name fee payable to the City of Arcata

Date Submitted \_\_\_\_\_

Accepted by \_\_\_\_\_

Approval Date \_\_\_\_\_

Action Taken \_\_\_\_\_