

CITY OF ARCATA
PLANNING COMMISSION REGULAR MEETING MINUTES

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

January 22, 2013
Tuesday, 7:00 p.m.

Persons with disabilities may request special accommodations by contacting the City Clerk at (707) 822-5953 three working days in advance of the meeting. Assistive listening devices are available.

- I. **ROLL CALL.** Commissioners Present: Robert Flint (Chair), Julie Vaissade-Elcock (Vice Chair), Chuck Giannini, Daniel Tangney, Jason Akana, Paul Hagen & Judith Mayer. Staff Present: Larry Oetker, Director, Alyson Hunter, Senior Planner, and Mark Andre, Environmental Services Director.
- II. Introduction of New Planning Commission Member Akana.
- III. **ORAL COMMUNICATIONS. NONE**
- IV. **APPROVAL OF MINUTES.** MINUTES OF JANUARY 8, 2013, APPROVED AS SUBMITTED ON MOTION BY VAISSADE-ELCOCK, SECOND BY TANGNEY AND A 4-0-3 (YES-NO-ABSTAIN) VOICE VOTE WITH COMMISSIONERS MAYER, HAGAN, AKANA ABSTAINING.
- V. **PUBLIC HEARINGS.** Prior to opening each public hearing, Commissioners will provide *Ex Parte* disclosures. Disclosures include a summary of information and sources gathered outside of the public hearing.

A. Shirley Boulevard Annexation.

THE COMMISSION HEARD PUBLIC TESTIMONY AND DISCUSSED THE PROPOSED ANNEXATION. COMMISSIONER HAGAN MOVED TO ADOPT RESOLUTION PC-13-01 AND FORWARD THE PROJECT TO THE CITY COUNCIL. THE MOTION WAS SECONDED BY COMMISSIONER TANGNEY AND APPROVED UNANIMOUSLY WITH A 7 YES, 0 NO, 0 ABSTAIN VOTE.

B. Boyd Road Annexation.

THE COMMISSION HEARD PUBLIC TESTIMONY AND DISCUSSED THE PROPOSED ANNEXATION. COMMISSIONER MAYER MOVED TO CONTINUE THE HEARING TO THE FEBRUARY 12, 2013 MEETING AND DIRECTED STAFF TO RETURN WITH ALTERNATE RESOLUTIONS FOR REVIEW AND ACTION. THIS MOTION WAS SECONDED BY COMMISSIONER VAISSADE-ELCOCK AND APPROVED UNANIMOUSLY (7 YES, 0 NO, 0 ABSTENTIONS).

VI. BUSINESS ITEMS.

- A. Review and comment on draft 2012 Annual Report to City Council (enclosed).

STAFF WILL BRING BACK TO COMMISSION ON FEBRUARY 12, 2013, FOR COMMISSION'S REVIEW AND TO PROVIDE DIRECTION ON GOALS FOR 2013.

- B. Update on Regional Housing Needs Allocation methodology and Arcata's projected housing production requirements (enclosed).

STAFF WILL BRING BACK TO COMMISSION ON FEBRUARY 12, 2013, AS AN ACTION ITEM TO PROVIDE A RECOMMENDATION TO CITY COUNCIL ON PREFERRED REGIONAL HOUSING NEEDS ALLOCATION METHODOLOGY.

VII. CORRESPONDENCE / COMMUNICATIONS.

A. PLANNING COMMISSION

B. STAFF:

1. Ethics Training on February 26th. All Commission members with the exception of Commissioner Mayer require recertification.

VIII. UPCOMING AGENDA ITEMS.

A. February 12, 2013

B. February 26, 2013 – Consider cancellation of this regular meeting.

COMMISSIONER TANGNEY MOVED TO CANCEL THE FEBRUARY 26, 2013 PLANNING COMMISSION MEETING. THE MOTION WAS SECONDED BY GIANNINI AND UNANIMOUSLY APPROVED (7 YES, 0 NO, 0 ABSTENTIONS).

C. Special Study Session with City Council – date to be announced.

STUDY SESSION WILL FOCUS ON POTENTIAL CHANGES TO THE CITY'S INCLUSIONARY ZONING POLICIES

IX. ADJOURNMENT.

Meeting adjourned at 9:15 P.M.

<u>2013 Meetings</u>	Jan 08	Jan 22	Feb 12	Feb 26	Mar 12	Mar 26	Apr 09	Apr 23	May 14	May 28	Jun 11	Jun 25	Jul 09	Jul 23	Aug 13	Aug 27	Sep 10	Sep 24	Oct 08	Oct 22	Nov 12	Nov 26	Dec 10	Dec 24
Robert Flint	X	X																						
Chuck Giannini	X	X																						
Paul Hagen	O	X																						
Judith Mayer	O	X																						
Daniel Tangney	X	X																						
Julie Vaissade-Elcock	X	X																						
Jason Akana		X																						

Arcata Municipal Code Section 2204.B Commissions. If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant.

Note: Chair Flint; Vice Chair Vaissade-Elcock. Staff Liaison: Larry Oetker
 X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance)

Attest: 
 Larry Oetker, Community Development Director