

**CITY OF ARCATA
PLANNING COMMISSION REGULAR MEETING MINUTES**

**COUNCIL CHAMBER
736 F Street, Arcata, CA 95521**

**July 10, 2012
Tuesday, 7:00 p.m.**

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Planning Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

I. ROLL CALL. Commissioners: Julie Vaissade-Elcock (Vice Chair), Larry Blake, Chuck Giannini, Paul Hagen, and Judith Mayer. Absent: Flint and Tangney. Staff: Mullen and Loya.

II. ORAL COMMUNICATIONS. Commissioner Hagen commented on his remarks about the promotional video on biodiesel that were made at the June 26, 2012 meeting.

III. APPROVAL OF MINUTES. None.

IV. PUBLIC HEARINGS. Prior to opening each public hearing, Commissioners will provide *Ex Parte* disclosures. Disclosures include a summary of information and sources gathered outside of the public hearing. **NO EX PARTE DISCLOSURES.**

A. City of Arcata – Amendments to the Arcata Land Use Code. The public hearing will consider proposed Land Use Code amendments to the Minor Use Permit, Design Review, and Animal Keeping sections.

ON A MOTION BY HAGEN, SECOND BY GIANNINI AND A 5-0 VOTE, PLANNING COMMISSION RESOLUTION 12-05 WAS ADOPTED.

B. Humboldt Biodiesel Systems, LLC dba Footprint Recycling and Hauling, Inc. 1250 Giuntoli Lane. (File #090-012-PDP-ZA). The proposed project is for the development and operation of a biodiesel production facility for the creation of methyl ester from waste vegetable oil (WVO) for bulk sales and for an on-site fuel dispensing service station. Project includes a Land Use Code map amendment to add the Planned Development Combining Zone and a Type "B" Planned Development Permit.

ON A MOTION BY HAGEN, SECOND BY GIANNINI AND A 5-0 VOTE, THIS PROJECT WAS APPROVED AS PRESENTED.

V. BUSINESS ITEMS.

VI. CORRESPONDENCE / COMMUNICATIONS.

A. PLANNING COMMISSION

B. STAFF –Joint Study Session: City Council, PC & HDRC, Wednesday, August 22, 2012, 6:00 p.m.

VII. ADJOURNMENT occurred at 9:55 p.m.

VIII. ATTENDANCE.

2012 Meetings	Jan 10	Jan 24	Feb 14	Feb 28	Mar 13	Mar 27	Apr 10	Apr 24	May 8	May 22	Jun 12	Jun 26	Jul 10	Jul 24	Aug 14	Aug 28	Sep 11	Sep 25	Oct 9	Oct 23	Nov 13	Nov 27	Dec 11	Dec 25
Larry Blake	X	X	*	*	X	X	X	X	*	*	*	X	X											
Robert Flint	X	X	*	*	X	X	X	X	*	*	*	X	O											
Chuck Giannini	O	O	*	*	X	X	X	X	*	*	*	X	X											
Paul Hagen	X	X	*	*	X	X	O	X	*	*	*	X	X											
Judith Mayer	X	X	*	*	X	X	X	X	*	*	*	X	X											
Daniel Tangney	X	X	*	*	X	X	X	X	*	*	*	X	O											
Julie Vaissade-Elcock	X	X	*	*	X	X	X	X	*	*	*	X	X											

Arcata Municipal Code Section 2204.B Commissions. If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant.

Note: Chair Flint; Vice Chair Vaissade-Elcock. Staff Liaison: Mike Mullen

X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance)

Attest:


Michael S. Mullen, Staff Liaison

DAVID LOYA, DEPUTY DIR.
 COMMUNITY DEVELOPMENT