

CITY OF ARCATA
PLANNING COMMISSION REGULAR MEETING MINUTES

Approved February 8, 2011 by unanimous vote

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

January 11, 2011
Tuesday, 7:00 p.m.

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Planning Commission Archives to view the Granicus Telecast.

- I. **ROLL CALL.** Commissioners present: Robert Flint, Julie Vaissade-Elcock, Chuck Giannini, Paul Hagen, Judith Mayer, and Daniel Tangney. Currently, there is one vacancy on the Planning Commission.
- II. **ORAL COMMUNICATIONS.** None
- III. **CONSENT CALENDAR.** On motion by Mayer and Second by Vaissade-Elcock, and a vote of 4-0 with Flint abstaining, the consent calendar was adopted.
- IV. **PUBLIC HEARINGS.**
 - A. **Devlin Cottage Landmark Historic Structure designation File Number 101-100-LHS-ZA:**

The Commission heard a brief staff report; requested clarification on procedural issues; then adopted resolution PC 11-01 forwarding a recommendation for designation as a historic landmark and adopting the California Environmental Quality Act (CEQA) Class 31 Exemption to the City Council on motion by Hagen, second by Tangney and a unanimous vote. The Commission further unanimously approved including the adjacent structures on the City's Noteworthy list on motion by Giannini and second by Vaissade-Elcock.
- V. **BUSINESS ITEMS.** None
- VI. **CORRESPONDENCE.** None
- VII. **COMMISSION / STAFF COMMUNICATIONS.**
 - A. **PLANNING COMMISSION COMMUNICATIONS.** None
 - B. **STAFF COMMUNICATIONS.**
 1. Attendance – Attendance reset; Commissioners are allowed 3 absences per calendar year.
 2. LCP Update – Update is pending; has received a cursory review by the Coastal Commission; no major problems have been identified to date.
 3. Samoa Gateway – update on status provided; Commission requested that the plans be made available on the City's website.
 4. *Ex Parte* Disclosures – brief discussion on the nature and importance of ex parte disclosures; commission directed staff to include a reminder on the agenda.
- VIII. **ADJOURNMENT.** 7:43 p.m.

Arcata Municipal Code Section 2204.B Commissions. If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant.

<u>2011 Meetings</u>	Jan 11	Jan 26	Feb 8	Feb 22	Mar 8	Mar 22	Apr 12	Apr 26	May 10	May 24	Jun 14	Jun 28	Jul 12	Jul 26	Aug 9	Aug 23	Sep 13	Sep 27	Oct 11	Oct 25	Nov 8	Nov 22	Dec 13	Dec 27
Vacant																								
Robert Flint	X																							
Chuck Giannini	X																							
Paul Hagen	X																							
Judith Mayer	X																							
Daniel Tangney	X																							
Julie Vaissade-Elcock	X																							

Note: Chair Flint; Vice Chair Vaissade-Elcock. Staff Liaisons: David Loya/Joe Mateer
 X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance).

Attest: 
David Loya, Community Development Deputy Director