

# City of Arcata

## Commission/Committee Application Form

Person(s) seeking consideration for appointment to a commission or committee may complete the attached application and mail or deliver it to the City Manager's Office at the address below. The City Council interviews and appoints all committee and commission members.

Please mark for which Commission/Committee this application is being submitted.  
(Please mark all that apply.)

<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Public Safety Committee
<input type="checkbox"/> Economic Development Committee	<input type="checkbox"/> Transactions and Use Tax Oversight Committee
<input type="checkbox"/> Energy Committee	<input type="checkbox"/> Transportation Safety Committee
<input type="checkbox"/> Forest Management Committee	<input type="checkbox"/> Wetlands and Creeks Committee
<input type="checkbox"/> Historic Landmarks Committee	
<input type="checkbox"/> Parks and Recreation Committee	

**(Please type or print legibly in ink.)**

### General Information

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Best Form of Contact (email, phone, cell phone): \_\_\_\_\_

Reside within City Limits **OR**  Live/Work in the Arcata Planning Area

(To determine residency status, please consult the Arcata City Limits street address list and the Arcata Planning Area map at <https://www.cityofarcata.org/329/Vacancies-Applications>)

Length of Time in the Arcata Area: \_\_\_\_\_ Email Address: \_\_\_\_\_

Over 18 Years of Age:  Yes  No

Occupation or Former Occupation if Retired: \_\_\_\_\_

Employer (if any) \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Phone: (\_\_\_\_) \_\_\_\_\_ Your Job Title: \_\_\_\_\_

Education (last year completed) \_\_\_\_\_

Please feel free to use additional paper and/or attach your resumé to this application.

Please state any organizations in which you are currently involved.

**Organizations**

**Reason for Wanting to Serve**

Reasons for wanting to serve on this commission/committee.

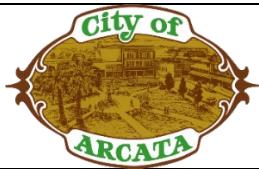
**Expertise**

Please state expertise you would bring to this commission/committee.

If appointed, your name, appointment date, and term of office will be subject to public disclosure.

*I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.*

Signed: \_\_\_\_\_ Date : \_\_\_\_\_



# City of Arcata Commission and Committees

*All commission/committee members serve without compensation.  
Thank you for your interest in serving your community.*

## Planning Commission

The Planning Commission consists of seven members who serve the Arcata City Council on all matters pertaining to planning and the physical development of the City and surrounding areas. Five Commissioners must be Arcata residents, and two may live or work in the Arcata Planning Area. The Commission provides recommendations to the City Council regarding the preparation, adoption, amendment, administration, and implementation of the General Plan and its various elements, the Local Coastal Plan, and Specific Plans; provides recommendations regarding preparation, adoption, amendment and implementation of the City's land use, zoning, subdivision, development review, design review, environmental review and other related policies, ordinances and standards; reviews and takes action to approve, subject to conditions or modifications, or deny various applications for development or use of land as provided in the City's Land Use Code. The Commission meets on the second and fourth Tuesdays of every month at 6:00 p.m. Meetings are televised and streamed on the City's website. **By state law, Commissioners are required to file a Statement of Economic Interests (Form 700, a public document) upon appointment, resignation, and annually, as well as complete two hours of Ethics Training upon appointment and every two years thereafter.**

## Economic Development Committee

The Economic Development Committee consists of seven members who serve in an advisory capacity to the City Council and City staff. Two Committee members must be Arcata residents and five may live or work in the Arcata Planning Area. The Committee makes recommendations in matters pertaining to economic development including, but not limited to, manufacturing, agriculture, retail, tourism, and business expansion/revitalization. It also reviews economic trends and makes recommendations to strengthen the economic well-being of the City. The Committee meets on the first Tuesday of every month at 5:00 p.m. **Pursuant to the Arcata Conflict of Interest Code, Committee members are required to file a Statement of Economic Interests (Form 700, a public document) upon appointment, resignation, and annually, as well as complete two hours of Ethics Training upon appointment and every two years thereafter.**

## Energy Committee

The Energy Committee consists of seven members who may demonstrate an interest, knowledge, or experience in energy usage, conservation, regulation, and/or generation. Five Committee members must be Arcata residents and two may live or work in the Arcata Planning Area. The Energy Committee serves in an advisory capacity to the City Council making recommendations on energy efficiency, conservation, and conversion to greener energy sources within the community. The Committee meets on the third Monday of odd-numbered months at 5:30 p.m.

## Forest Management Committee

The Forest Management Committee consists of seven members who serve in an advisory capacity to the City Council and City staff. There is no residency requirement for Committee members. Members are selected for their interest, knowledge or experience in multi-resource forest management, wildlife, fisheries, botany and recreation. The Committee advises on matters relating to implementation of the Arcata Community Forest Management Plan, and forestry issues within the Arcata Planning Area and on other City-owned forestland. It reviews timber harvest plans prior to their filing with the California Department of Forestry for conformance with the goals and policies of the Forest Management Plan, Monitoring Plans and Recreation Plan. The Committee meets on the second Thursday of odd-numbered months at 7:00 a.m.

### Historic Landmarks Committee

The Historic Landmarks Committee consists of five members. There is no residency requirement for Committee members. They are chosen for their interest and knowledge, by virtue of training or experience, of Arcata's social, built and cultural environment, or of design and building technology. The Committee advises the City Council or staff in matters pertaining to structures, sites or neighborhoods having special character or special historic, architectural, cultural or aesthetic interest or value. It provides community outreach and education on historic resource preservation and the benefits of landmark designation, and in preserving Arcata's heritage of older buildings. The Committee meets on the third Thursday of every month at 4:00 p.m.

### Parks and Recreation Committee

The Parks and Recreation Committee consists of seven members, five of whom must be Arcata residents and two of whom may live or work in the Arcata Planning Area. The Committee serves in an advisory capacity to the City Council, Planning Commission or City staff on matters pertaining to public recreation, parklands, local and regional trails, art, literature, music, theatre and related activities or facilities. It advises on establishment of user/rental fees for parks, sports fields and public facilities. It also establishes rules for use of public parklands and recreation areas; advises on policies for acquisition and development of parklands; and recommends a comprehensive recreation and parkland use program. The Committee meets on the second Wednesday of odd-numbered months at 6:00 p.m.

### Public Safety Committee

The Public Safety Committee consists of seven members, five of whom must be Arcata residents and two of whom may live or work in the Arcata Planning Area. Committee members are chosen for their interest, knowledge, or experience in promoting a vibrant, safe and healthy environment in which to live, work, study and play. The Committee provides a forum for the City, police, and community members to communicate about public safety issues and concerns in the community. It reviews crime trends, identifies the highest risks to public safety, and studies, evaluates and makes recommendations regarding threats to public safety, crime reduction and crime prevention strategies. The Committee meets on the fourth Wednesday of every month at 6:00 p.m.

### Transactions and Use Tax Oversight Committee

The Transactions and Use Tax Oversight Committee consists of seven members. One member must be from the Transportation Safety Committee as recommended by the City Engineer; one member must be a community member recommended by the Chief of Police; and five members shall be appointed by a majority of the City Council. Members are chosen for their interest, knowledge or experience with budgetary and fiscal processes and an understanding of relevant community issues. The Committee reviews historical spending from the General Fund's Environmental Services (streets) and Public Safety (police) activity budgets and reports in November of each year to the City Council with recommendations for these budgets in the following year. The Committee meets as necessary on the call of the chair, but generally twice a year.

### Transportation Safety Committee

The Transportation Safety Committee consists of seven members, five of whom must be Arcata residents and two of whom may live or work in the Arcata Planning Area. Committee members are chosen for their interest in all transportation modes, including pedestrian, bicyclist, mass transit and skateboarding, and their interest, knowledge and expertise in all areas of City planning and development. The Committee reviews related transportation safety matters and issues, and makes recommendations to the City Council, Planning Commission or City staff as appropriate. The Committee meets on the third Tuesday of every month at 4:30 p.m.

### Wetlands and Creeks Committee

The Wetlands and Creeks Committee consists of seven members, five of whom must be Arcata residents and two of whom may live or work in the Arcata Planning Area. Membership reflects interest, knowledge, or experience in wildlife, fisheries, watershed management, wetland ecology, wetland/riparian botany, water quality, and/or Arcata's creeks and wetlands. The Committee advises the City Council, Planning Commission or City staff on policies affecting creeks, riparian areas, wetlands, tidelands, wildlife areas, and open space and agricultural resources. It makes recommendations on the management of vegetation, recreation, wildlife and fisheries on wetlands and creek zones, including the Arcata Marsh and Wildlife Sanctuary and the Jacoby Creek/Gannon Slough Wildlife Area. The Committee meets on the third Tuesday of odd-numbered months at 6:00 p.m. at the Marsh Interpretive Center.