

**CITY OF ARCATA**

**ACTION AGENDA**

**AGENDA**

**Transactions & Use Tax Oversight Committee**  
**CITY MANAGER'S CONFERENCE ROOM**  
**736 "F" Street, Arcata, CA**  
**Tuesday, October 25, 2011 at 5:30 P.M.**

**Present:**  
**Absent:**  
**City Staff Present:**  
**Meeting convened at:**

**Meeting adjourned at:**

*(Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.)*

SECTION	AGENDA ITEM	VOTE (if any)	ACTION
I. Approval of Minutes	Approve minutes of September 27, 2011 meeting	M: S: Ayes: Noes: Abstentions:	
II. Public Written & Oral Communication	This time is provided for people to address the committee on matters not on the agenda. At the conclusion of all Oral Communications, the Committee will respond to statements. Any request that requires Committee action will be set by the Committee to a future agenda or referred to staff. Public is encouraged to limit comments to 3 minutes.		
III a. Old Business	Annual Report to Council in November – Review draft and finalize.		
V. Next Meeting/Future Agenda Items			
VII. Adjournment			