



City of Arcata Building Division

BUILDING DIVISION INFORMATIONAL HANDOUT

PARKING LOT IMPROVEMENTS - PERMIT REQUIREMENTS

A parking lot improvement permit must be obtained by any person or entity performing parking lot construction, resurfacing and/or striping within the City of Arcata.

City of Arcata Building Divisions primary review will be to plan check and inspect parking lot work for compliance with California Title 24 Accessibility Requirements.

Depending upon the complexity of the project, some plans may require review by the City Design Review Committee and the Community Development Department. In such cases, additional fees will be charged.

FEE

Permit Fees - The fee shall accompany each application for a permit; and no application shall be considered until the fee has been paid.

1. 1 accessible parking spaces - \$123
2. 2 or more accessible parking spaces - \$136
3. A plan review fee of \$23 will be charged for each permit.

Penalty for Non-Compliance – In the event that activities or work commences prior to the issuance of a valid permit, a field investigation fee of \$143 will be added to the permit.

PLANS

Detailed plans will be required for all projects and shall contain the following:

1. Drawing shall be on 8 1/2 x 11 inch paper
2. Scale shall be 1/4" / foot
3. Show all street names
4. North arrow
5. Address and parcel number
6. Owner's Name
7. Show area and describe work to be executed
8. Number of Parking Stalls
9. A detail of all accessible parking stalls, showing:
 - a. Grades
 - b. Striping
 - c. Signage
 - d. Dimensions