



736 F Street
Arcata, California 95521

Photo Documentarian

General Work Objectives: Volunteers will participate in a survey of historical resources in the City of Arcata, and may assist in the research and documentation of individual properties or neighborhoods, cultural landscapes, structures and sites through photography. This may include individual properties, streetscapes and landscapes, re-photograph resources based on historic images in order to create a comprehensive visual record of the City of Arcata.

Specific Objectives: Provide accurate and complete data in support of local planning efforts, and to aid in the documentation, preservation and interpretation of local historical resources.

Specific Duties & Tasks: The Historical Resources Survey will be conducted under a standard set of procedures, with properties documented on forms and data entered into the planning database, including digital photographs. The Photo Documentarian will assist in the creation of a visual reference for each property in the survey. This may include:

- Document the buildings, structures, objects, and landscapes within a specified survey study area. Properties will be documented in accordance with standards established by the National Register for Historic Places and as adopted by the California State Office of Historic Preservation.
- Re-photography of these properties, based on images found in historical resources studies, institutional or personal archives as assigned, to document significant changes.
- Log and enter digital images onto the Survey, Historic Property database on the Project workstation computer.
- Additional photo documentation as required to complete or update the digital or analog files on properties listed as Local Landmarks, the California Register of Historical Resources, and the National Register of Historic Places or as National Historic Landmarks, or upon request by the Community Development Department.

Work Schedule & Location: Work schedule to be arranged during regular office hours evenings or weekends as required. All survey areas are located in Arcata and accessible by AMRTS.

Qualifications:

- Familiarity with landscape photography preferred, attention to detail and the ability to follow detailed instructions are required.
- Volunteers must complete an orientation to historical resources and a short tutorial on photographing historical resources and submit a sample of current work.
- Volunteers must complete City of Arcata Volunteer Application forms before starting assignment.