



736 F Street
Arcata, California 95521

Field Survey Volunteer

General Work Objectives: Assist in a survey of historical resources in the City of Arcata. Under the direction of the Project Coordinator, the Field Survey volunteer may work in teams of two or more people to record the exterior features of buildings, structures, objects and landscapes on paper and/or electronic forms. This information will create a baseline of data which can be incorporated into a comprehensive database for planning, preservation and interpretation of the history of our built environment.

Specific Duties & Tasks: The Historical Resources Survey will be conducted under a standard set of procedures, with properties documented on forms and data entered into the planning database, including digital photographs. Working in pairs or small teams under the Project Coordinator, the Field Survey volunteer may:

- Assist in a physical inventory of properties in designated study areas within the City
- Document the properties within the study area on digital and/or analog worksheets.
- Log and enter digital or analog files onto the Survey, Historic Property database on the Project workstation computer.

Work Schedule & Location: Work schedule to be arranged during regular office hours, Monday through Friday 8-5 pm and/or evenings or weekends TBA as required for training or field assignments. All of the area to be surveyed is accessible by AMRTS bus lines.

Qualifications:

- Demonstrated interest or coursework in geography, land use planning, history or art history, or historic preservation may be useful. This position requires a commitment of 20-40 hours per month during the survey period, at least 3 months. Work schedule to be arranged during regular office hours, Monday through Friday 8-5 pm. Evenings or weekends TBA as required for training or field assignments.
- Volunteers will complete an initial training and orientation, and those interested in the photo documentation project must also complete a self paced module on photographic documentation of historical resources.
- Volunteers must complete City of Arcata Volunteer Application forms before starting assignment.