

CITY OF ARCATA
HISTORIC AND DESIGN REVIEW COMMISSION MEETING MINUTES

Approved 05-25-2011 by unanimous vote

COUNCIL CHAMBER
736 F Street, Arcata, CA 95521

May 11, 2011
Wednesday, 4:00 p.m.

A complete record of this meeting can be viewed by visiting the City's Website (www.cityofarcata.org) and clicking on "Watch Live Meetings" to access the Historic and Design Review Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

I. ROLL CALL. Commissioners: John Barstow, Renée Chappelle, Janette Heartwood and Genevieve Schmidt (one member vacancy).
STAFF: Saskia Burnett, Michael Mullen and Larry Oetker.

II. ORAL COMMUNICATIONS. NONE.

III. CONSENT CALENDAR.

- A. Minutes of the April 27, 2011 HDRC meeting were approved (Schmidt motion, Heartwood seconded), and April 27, 2011 HDRC project actions were approved, with modifications to Design Review Permit action # 101-113-DR, (Schmidt motion, Chappelle seconded) with a 4-0 voice vote (one member vacancy).
- B. **Consent Project.** **Hunan Village Restaurant Addition, 752 18th Street, File Number 101-114-DR.** Project proposes a 558 square foot replacement structure located on the rear (north) building elevation of the Hunan Village restaurant. The proposed addition would serve as a food storage/preparation area for the restaurant. The single-story addition would be about 12 feet in height. The project meets applicable Arcata Land Use Code standards.

A MOTION WAS MADE BY COMMISSIONER HEARTWOOD, SECONDED BY SCHMIDT AND A 4-0 VOICE VOTE TO APPROVE THE CONSENT PROJECT AS PRESENTED. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-114-DR.

IV. PUBLIC HEARINGS.

A. **Continued Projects.** NONE.

B. **New Projects.**

1. **"The Other Place" Signage, 660 K Street, File Number 101-117-DRS.**

Project proposes a double-sided business sign for a second "Luke's Joint" restaurant located in an existing commercial mixed-use property on the corner of K and 6th Streets. Proposed 29 square foot sign would comprise a main logo of about 13 sf per side and a 3 sf double-sided phone number, attached below. The sign would be illuminated via two small landscape up-lights and consist of a high density urethane foam material. Property is located in the Central Conservation Area.

Staff Recommendation: (1) Receive a staff report; (2) open the public hearing; and (3) approve the project.

A MOTION WAS MADE BY COMMISSIONER SCHMIDT, SECONDED BY HEARTWOOD AND A 4-0 VOICE VOTE TO APPROVE THE PROJECT WITH CONDITIONS. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-117-DR.

2. **Jehovah's Witnesses Kingdom Hall Demolition, 1222 Hallen Drive, File Number 101-116-PDR, Preliminary Design Review.** Applicant seeks preliminary design review comments for proposed demolition of the existing Jehovah Witness Kingdom Hall church building and drive-through porte-cochere (canopy) on the subject property. The main church building has a floor area of about 3,300 square feet and height of 25' 6" and the 387 sf canopy is about 17' 8" in height. According to the applicant and plans, the church building was developed on the property around 1972.

STAFF INFORMED THE COMMISSION THAT PROJECT ITEM IV.B 2 WAS REMOVED FROM THE MAY 11, 2011 HDRC PUBLIC HEARINGS AGENDA AT THE REQUEST OF THE CITY ATTORNEY. NO DISCUSSION WAS HEARD ON THE ITEM. SEE ACTION FOR THIS ITEM LOCATED IN THE ARCATA COMMUNITY DEVELOPMENT DEPARTMENT, File No.: 101-116-PDR.

V. BUSINESS ITEMS, CORRESPONDENCE, COMMISSION & STAFF COMMUNICATIONS.

- A. Community Development Director Larry Oetker informed Commissioners that the City of Arcata's Local Coastal Program (LCP)/Land Use Code will be scheduled for hearing on the California Coastal Commission's North Coast meeting agenda in August, 2011. The City's goal is to have the LCP adopted in the August/September time frame.
- B. Staff and Commissioners discussed the enforcement/abatement process relating to HDRC projects when the projects are not completed according to the approved plans or conditions.

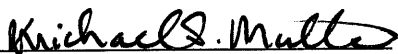
VI. ADJOURNMENT - 4:50 P.M.

VII. ATTENDANCE.

	01-12-2011	01-26-2011	02-09-2011	02-23-2011	03-09-2011	03-23-2011	04-13-2011	04-27-2011	05-11-2011	05-25-2011	06-08-2011	06-22-2011	07-13-2011	07-27-2011	08-10-2011	08-24-2011	09-14-2011	09-28-2011	10-12-2011	10-26-2011	11-16-2011	11-30-2011	12-14-2011	12-28-2011
CH: John Barstow	X	X	*	O	X	X	X	X	X															
V-CH: Janette Heartwood	X	X	*	X	X	X	X	X	X															
Renée Chapelle	X	X	*	X	X	X	X	X	X															
Genevieve Schmidt	X	X	*	X	X	O	X	X	X															
Vacancy																								

Note: CH = Chair John Barstow; V-CH = Vice Chair Janette Heartwood. Staff Liaison: Michael Mullen
 X = present; O = absent; * = no meeting; S = special meeting (not considered regular attendance).

Per Section 2204.B of the Arcata Municipal Code, "If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant."

Attest: 
 Michael S. Mullen, HDRC Staff Liaison.