

**CITY OF ARCATA**  
**PLANNING COMMISSION REGULAR MEETING MINUTES**

*Approved February 8, 2011 by unanimous vote*

**COUNCIL CHAMBER**  
**736 F Street, Arcata, CA 95521**

**January 25, 2011**  
**Tuesday, 7:00 p.m.**

A complete record of this meeting can be viewed by visiting the City's Website ([www.cityofarcata.org](http://www.cityofarcata.org)) and clicking on "Watch Live Meetings" to access the Planning Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

**I. ROLL CALL.** Commissioners Present: Robert Flint (Chair), Julie Vaissade-Elcock (Vice Chair), Chuck Giannini, Paul Hagen, Judith Mayer, and Daniel Tangney. Currently, there is one vacancy on the Planning Commission.

**II. ORAL COMMUNICATIONS. NONE**

**III. CONSENT CALENDAR.** On Motion by Vaissade-Elcock and Second by Mayer, and a Vote of 5-0 the consent calendar was adopted.

**A. APPROVAL OF MINUTES.** Minutes of December 14, 2010.

**IV. PUBLIC HEARINGS.** Provide *Ex Parte* disclosures as to the substantive nature of information acquired outside of the public hearing as well as its sources. **NONE**

**A. Humboldt Patient Resource Center (HPRC) Dispensing - File Number 090-032-UP2:**  
980 6<sup>th</sup> Street; AP# 021-163-006.

The Commission heard a brief staff report by staff, a presentation by the applicant and public testimony by community members. The Commission requested clarification on procedural issues and project specifics related to: business form of the collective; location of the collective, regulatory oversight of the business; neighborhood security, quantities dispensed; cumulative effects of collectives in the downtown area; and products produced or sold at the collective.

On motion by Hagen, second by Tangney and a unanimous vote, the Commission continued the item to February 8, 2011.

**B. Humboldt Patient Resource Center (HPRC) Cultivation - File Number 090-033-UP2:** 200 Aldergrove Road; AP# 507-461-073.

The Commission heard a brief staff report by staff, a presentation by the applicant and public testimony by community members. The Commission requested clarification on procedural issues and project specifics related to: neighborhood security, material safety data sheets; relationship of cultivation area (quantities produced) and the collective membership; long term neighborhood land uses; and environmental review.

On motion by Hagen, second by Tangney and a unanimous vote, the Commission continued the item to February 8, 2011.

**V. BUSINESS ITEMS.**

**A. Mad River Hospital Master Plan – Preliminary Planning Commission Review. THIS ITEM WAS POSTPONED AT THE REQUEST OF MAD RIVER HOSPITAL.**

**VI. CORRESPONDENCE. NONE**

**VII. COMMISSION / STAFF COMMUNICATIONS.**

**A. PLANNING COMMISSION COMMUNICATIONS. NONE**

**B. STAFF COMMUNICATIONS.**

1. Annual Report – STAFF INFORMED THE COMMISSION THEIR ANNUAL REPORT TO THE CITY COUNCIL IS DUE. STAFF REQUESTED THE COMMISSION FORWARD ANY COMMENTS THEY WOULD LIKE INCORPORATED INTO THE REPORT TO STAFF.
2. DIRECTOR OETKER REMINDED THE COMMISSION ABOUT THE UPCOMING ETHIC TRAINING – WEDNESDAY, FEBRUARY 23, 2011 6:00 PM – 8:00 PM AT THE WHARFINGER BUILDING, EUREKA.
3. DIRECTOR OETKER INFORMED THE COMMISSION THE HISTORIC AND DESIGN REVIEW COMMISSION REQUESTED THE PLANNING COMMISSION REVIEW THE ARCATA LAND USE CODE SECTION 9.42.140 – OUTDOOR RETAIL DISPLAYS AND SALES. SPECIFICALLY LOOKING AT POTENTIAL CODE AMENDMENTS TO REVISE THE STANDARDS FOR MOBILE RETAIL FOOD VENDORS.

**VIII. ADJOURNMENT. 9:07 pm**

Arcata Municipal Code Section 2204.B Commissions. If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant.

<u>2011 Meetings</u>	Jan 11	Jan 25	Feb 8	Feb 22	Mar 8	Mar 22	Apr 12	Apr 26	May 10	May 24	Jun 14	Jun 28	Jul 12	Jul 26	Aug 9	Aug 23	Sep 13	Sep 27	Oct 11	Oct 25	Nov 8	Nov 22	Dec 13	Dec 27
Vacant																								
Robert Flint	X	X																						
Chuck Giannini	X	X																						
Paul Hagen	X	X																						
Judith Mayer	X	X																						
Daniel Tangney	X	X																						
Julie Vaissade-Elcock	X	X																						

Note: Chair Flint; Vice Chair Vaissade-Elcock. Staff Liaisons: David Loya/Joe Mateer  
 X = present; O = absent; \* = no meeting; S = special meeting (not considered regular attendance).

Attest:   
**David Loya, Deputy Director**