

**CITY OF ARCATA  
HISTORIC LANDMARKS COMMITTEE**

**MEETING MINUTES**

Approved Feb. 3, 2011 by 5-0 vote

**Council Chamber  
736 F Street, Arcata**

**January 6, 2011  
Thursday, 6:05 p.m.**

- I. **ROLL CALL**– Members Present: Beatty, Felter, McPherson, Stanton, and Sundberg.  
Staff: Mullen.
- II. **APPROVAL OF DECEMBER 2, 2010 MINUTES** – On a motion by McPherson, a second by Beatty, and an unanimous 5-0 vote, the December 2, 2010 Minutes were approved as presented.
- III. **ORAL COMMUNICATIONS** – None.
- IV. **ANNOUNCEMENTS AND DISTRIBUTION OF LITERATURE** – None.
- V. **NEW BUSINESS**
  - A. Historic Survey Project Update – Historic consultant Guerra was absent from the meeting, but she provided a memo with handouts to which the membership took five minutes to review the material. The membership then inquired about the themes and uses in the survey forms which prompted Beatty to provide an assessment on its structure. Sundberg noted that there was no field for prehistoric information. Beatty recommended that this was the time to finalize any corrections to the survey forms, and it was suggested that Sundberg provide direct comments to Guerra. Chair Stanton and Beatty then noted the dates of the listed public talks and workshops as identified in the memo.
  - B. HLC Training Module
    1. Review of Section 106 Process – Mullen introduced the Section 106 review process by noting its application to the Samoa Gateway Project for Highway 255. A historic property survey report for that project was shown to the membership which generated discussion on the Section 106 consultation process. Sundberg then provided insights into the Section 106 consultation process with Indian tribes as outlined in the Section 106 Review Process handout that was provided to the membership in the agenda packet. Approximately one hour was spent on this topic that ranged from early consultation with the THPO's to projects involving federal funds and working with the County on Section 106 Reviews.
  - C. Review of Draft Guidelines for Historic Reports – Beatty entertained comments from the membership to address final changes to the guidelines. McPherson and Felter provided their notes to Beatty while Chair Stanton indicated that her comments had already been e-mailed to Beatty. Beatty noted that the changes would be done to generate a final copy that would be identified as the January 2011 edition.
  - D. Draft Suggestions for Inkind One to One Roof Replacements – Chair Stanton led off the discussion with a powerpoint presentation showing examples of roof replacements. She indicated that a compatible roofs materials list could be updated to match architectural styles that could comply with inkind one-to-one replacements.

Felter showed examples of composition asphalt shingles to which black was contrasted with a weathered wood color. It was noted by Felter that replacement wood shingles, especially redwood, is becoming hard to obtain for contractors.

**VI. OLD BUSINESS**

- A. Mansard Roof Slide Show – Chair Stanton provided an extensive slide show on mansard roofs that are found throughout Arcata and Eureka. The powerpoint presentation showed examples of residential, commercial, and industrial developments.

**VII. ADJOURNMENT** occurred at 8:50 p.m.

Attest: Michael S. Mullen  
Michael S. Mullen, HLC Staff Liaison