

Park Ranger Job Description

DEFINITION

Under the general supervision of a Police Sergeant or acting Watch Commander and the Environmental Services Director in coordination with the Chief of Police performs enforcement and interpretive work towards the preservation of sensitive environmental areas within the City; Participates in park and marsh maintenance projects; investigates criminal offenses and enforces laws and ordinances. Exercises close supervision over work crews and/or new Park Rangers.

ESSENTIAL JOB FUNCTIONS

- Makes arrests based on legal probable cause; takes into custody persons arrested by citizens; guards prisoners/inmates detained at facilities other than jail (hospital, etc.).
- Confers with suspects, victims, witnesses, probation officers, other officers, attorneys, physicians, etc.; gathers information by interviewing suspicious persons, Complainants, witnesses, victims, prisoners, etc.
- Conducts public relations activities such as making oral and written presentations to community groups.
- Delivers death and emergency messages.
- Maintains close relationships with businesses and citizens with regards to policing concerns associated with Community Policing; after initial contact, follows up with victims/complainants and businesses regarding incident status.
- Makes referrals to other agencies and follows up to see that service was provided.
- Books evidence and personal property; prepares, files, retrieves, and maintains documents and records; generates computer reports for information.
- Processes custody paperwork; reviews warrants and restraining order papers for completeness and accuracy.
- Conducts pat searches of suspects; physically searches properties and vehicles for contraband, criminal activity, wanted subjects, or evidence.
- Surveys and evaluates accident and crime scenes including the examination of injured/wounded persons and deceased bodies.
- Secures and protects such things as accident scenes, vehicles, homes and property.
- Speaks to individuals and groups explaining the law, police action taken, safety and crime prevention measures; answers questions regarding community facilities and geography of the community; discusses community issues and provides safety information to businesses.
- Relieves dispatchers, as requested, by answering radio and telephone calls; dispatches police and fire personnel by radio.
- Mediates confrontations with hostile or potentially hostile people; mediates family and civil disputes; controls hostile groups (i.e. Demonstrators, rioters, bar patrons).
- Enters and receives computer data; searches computer for information and interprets in the proper manner.

- Sketches accident and crime scenes; estimates vehicle speed using physical evidence and mathematical formulas or graphs; writes reports consisting of several short descriptive phrases; records and communicates descriptions of persons and vehicles; summarizes in writing statements of witnesses, complainants, victims and suspects.
- Dusts and lifts latent fingerprints; makes fingerprint comparisons; fingerprints prisoners and other persons; uses various cameras and video apparatus along with associated equipment for video recording.
- Administers physical roadside sobriety and Breathalyzer tests; uses chemical test kits to test for controlled substances; arrangers for obtaining blood or urine samples for sobriety tests.
- Transmits and receives messages over police radio; requests back-up assistance in potentially hazardous or emergency situations; receives incoming calls from the public.
- Reviews information to maintain a current knowledge of known criminals and criminal activity in areas; reviews rap sheets and patterns of suspects; identifies from memory wanted vehicles or persons; reviews reports and notes to prepare for testimony in hearings and trials.
- Conducts surveillance, follows suspicious vehicles and persons, organizes or participates in formal or informal surveillance of individuals or locations; operates assigned observation posts to apprehend criminal suspect for long periods of time.
- Exercises reasonable caution to prevent unnecessary damage when Engaged in pursuit/high speed driving; responds as back-up unit on crimes in progress; transports injured persons or arrested persons.
- Organizes and conducts lineups and photo lineups; writes arrest and search warrants.
- Administers CPR and mouth-to-mouth resuscitation; administers other first-aid techniques; operates resuscitator; controls bleeding.
- Reads and understands statutes, legal transcripts, reports, interoffice memos, teletype messages and training materials; stays informed on current laws and legislature affecting law enforcement; remains knowledgeable on Department policies and adheres to them.
- Appears in court as required; is prepared for court appearances.
- Trains and learns other associated jobs in the Police Department, as necessary (i.e. Records, dispatch, property).
- Conducts research projects.

REQUIREMENTS

Ability to: Make decisions independently; act as a supervisor when necessary or when appointed as interim; clean and service weapon; work nights, weekends and holidays.

Essential Physical Abilities: perform physical duties of handcuffing, seat belting, subduing an attacker or resisting persons using licks, grips, or control holds; use a baton; pursue fleeing suspects on foot; pull oneself up over obstacles; climb up to elevated surfaces; jump or climb over obstacles; balance on uneven or narrow surfaces; use bodily force to gain entry through barriers; ride a bicycle; ride a horse; operate a motorcycle, ATV, scooter or motor cart; drive or ride in vehicles for long periods of time on a continuous basis; distinguish red, yellow and blue flashing lights; hear alarms and sirens; draw weapon and fire with either hand; fire other

weapons as required; wear leather gear and associated equipment weighing 15-25 lbs. for extended periods of time; read, understand and follow departmental rules, procedures, laws and general literature pertaining to law enforcement activities; write clear, legible and comprehensive reports and communicate effectively orally; work under physical and mental pressures in potentially hazardous situations wear self-contained breathing apparatus, including gas mask; use a computer keyboard and/or typewriter; lift and/or carry objects weighing 50 lbs. or more.

TRAINING AND EXPERIENCE

Any combination of training and experience, which would provide the required knowledge and abilities, a typical way to obtain these knowledge and abilities would be:

High School graduation equivalency

60 college units, with a minimum of 16 in Natural Science or Park Management

A minimum of one year full-time experience as a Park Ranger or similar position within a local county, state or federal government organization. Full-time experience may be substituted by at least 2080 hours of part-time work as a Seasonal Park Ranger.

Possession of a valid and appropriate California Driver's License with a safe driving history.

Special Requirements:

Successful completion of a background investigation (which includes a credit history, military, employment and an extensive criminal records activity search), psychological examination, polygraph or voice stress analysis, pre-employment physical examination (including audio and visual screening, and physical agility testing.

Must possess a valid Basic P.O.S.T. Certificate, or acquire within one year of employment.